LIBRARIES BOARD OF SOUTH AUSTRALIA

2021-2022 Annual Report

Libraries Board of South Australia

North Terrace, GPO Box 419, Adelaide South Australia 5001

www.slsa.sa.gov.au

Contact phone number: 8207 7250

Contact email: slsainfo@sa.gov.au

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Date presented to Minister: 30/09/2022

To:

Hon Andrea Michaels MP

Minister for Arts.

This annual report will be presented to Parliament to meet the statutory reporting requirements of the *Libraries Act 1982* and the requirements of Premier and Cabinet Circular *PC013 Annual Reporting*.
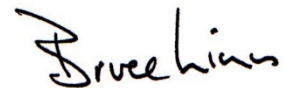
This report is verified to be accurate for the purposes of annual reporting to the Parliament of South Australia.

Submitted on behalf of the Libraries Board of South Australia by:

Bruce Linn AM

Chair, Libraries Board of South Australia

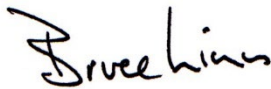Date_____30/09/2022_____   Signature

From the Chair

This year has been one of maintaining our high-profile digital connections which grew in the depths of COVID, while also returning to our face-to-face services across the library network. Our digital collections in public libraries generated 2,504,392 loans along with over 10 million physical loans, while our State Library's digital collections and research guides were accessed over 500,000 times during the year. This online access was complemented by the strongest physical visitation numbers to the State Library since 2019. While our visits have not returned to pre-Covid levels, we continue to provide services that are well used by our communities. Along with the usual work that generates such performance statistics, the Libraries Board has been busy on a few fronts. These include

- The release of a new vision statement for the State Library, Future Directions – Towards 2030, which charts the course of the State Library for the next seven years.
- The development of an Aboriginal Reference Group – in partnership with State Records of SA. This group is providing advice on both organisations' collection management and customer access practices and policies.
- Hosting visits to the Library by Adnyamathanha elders from Nepabunna and Warlpiri elders from Yuendumu, enabling access to collections and advice about their significance and value to communities.
- Continuing to both grow the Library's archive. This includes additions to the D Darian Smith photographic archive, a video oral history with Uncle Lewis O'Brien, material from the state and federal elections and the Joyce Batty papers.

- Digitising significant collections including the first significant "Hundreds" maps of South Australia, and over 10,000 sketches, photos and other artworks from the Joseph Stanislaus (Stan) Ostoja-Kotkowski collection
- Mounting two major exhibitions which attracted over 68,000 people. These were Lust for Lifestyle – mid-century modern architecture in Adelaide, and the George French Angas 1844 hand-coloured lithographs.
- Participating in Illuminate, with Library of Light – an immersive laser and sound work by acclaimed artist Robin Fox, and Kaylene TV, a collaboration between APY lands indigenous artist Kaylene Whiskey and animator Jackson Lee

- The Libraries Board provided funding to the South Australian Public Library Network to participate in the Australian Institute of Aboriginal and Torres Strait Islander Studies (AIATSIS) CORE Cultural Competency Training (1.3.2). 130 library staff are participating in the initial batch of learners, with completion estimated to take six months.
- The Libraries Board Innovation Fund is an initiative to inspire the South Australian Public Library Network (SAPLN) to explore and create a future where libraries will continue to be vital community hubs for the communities they serve. The Innovation Fund supports projects developed in partnership with local governments to better utilise their public libraries in addressing local needs and providing new library services with lasting benefits to their communities.
- In June 2022, the development of a Performance Framework for the South Australian Public Library Network concluded. The Framework is using an outcomes-based approach to develop meaningful measures that will allow the Network to better prioritise effort, funding, and projects to deliver value for our communities.

- The Libraries Board commenced an ambitious local and family history project, *South Australia's Memories*, to link local history collections held by public libraries to the collections of the State Library. The project's focus is to determine and implement a locally developed and culturally appropriate model for equitable and open digital access to South Australian cultural heritage and genealogy resources.

Bruce Linn AM

Chair

Libraries Board of South Australia

Contents

Overview: about the agency

Our strategic focus

Our Purpose	**The State Library of South Australia's** primary purpose is to gather, protect and share publications of value to the South Australian community. Our collections include the stories of our state and selected community, business and individual archives that help us remember the past, connect with each other, and discover who we are.
	Collect: We will continue to develop contemporary and diverse collections that meet legislative requirements and capture South Australian stories. We will care for and preserve all collections to make sure that they are available for current and future generations
	Connect: We will connect with communities to provide opportunities for discovery and use of the stories and information revealed through our collections and services. This engagement will occur in our buildings and increasingly online and through our partners.
	Collaborate: We will collaborate with partners to increase opportunities for the community to explore our collections through exhibitions, public programs, and events, and through the activation of our unique buildings and spaces.
	Capability: We will improve our organisational capacity and empower our people to deliver high-quality services and experiences to the community by embracing innovation, systems improvement, and staff development.
	Public Library Services works with local and state government to create libraries that are innovative and creative community hubs, providing opportunities for participation, learning and leisure to all South Australians. The high level of collaboration across SA Libraries, fostered through the shared OneCard system, makes it easy for libraries to share knowledge and resources to respond to a rapidly changing social environment,

	whilst actively contributing to enhance people's ability to participate in life.
Our Vision	**State Library**
	The Stories that make us
	The State Library of South Australia is where our stories come alive. A place where we reflect upon our identities, preserve our memories, and gather our knowledge. Where diverse voices spanning the history of this land speak through significant collections, including unique South Australian materials. By listening to them, we come to understand the thoughts that built our society, that challenged it and that continue to change it.
	Engaging with today's communities reminds us of the relevance of yesterday, encouraging connection with our past and appreciation of the many people who shaped our ways of life. Personal research uncovers the unknown and family histories shine a light on our origins.
	Our stories from across time can empower the choices of our present and enlighten the possibilities of tomorrow. They guide us with the lessons of countless lifetimes and spur us to share our own lives for those yet to come.
	Storytelling is universal to the human experience, so to discover the many dimensions of who we are and who we will become, the State Library of South Australia tells the stories that make us.
	Public Library Services
	Libraries SA … for all who seek
	Libraries SA empowers curiosity through literacy. Our diverse collections inspire people to ask questions about their world, to see it from other points of view and become fuller versions of themselves. By ensuring equal access to resources and ideas, we encourage everyone to elevate their own understanding, learning and the opportunity it opens is a right shared by all.
	Our collaborative, state-wide network brings together adaptable spaces, creative programs, and local events to enhance the collective learning experience. Facilitated by helpful staff, our

	trusted places are there when, where, and how they are needed, whether to provide sanctuary and support, information and insight, or purpose and belonging. All of us are searching for something and public libraries exist to connect us in shared discovery. Libraries SA creates a community for all who seek.
Our Values	Through its values of trust, service, respect, knowledge and relevance, the State Library documents our unique and evolving place in the world.
Our functions, objectives and deliverables	The objectives of the Libraries Board are to: • achieve and maintain library services that adequately meet the needs of the whole community • promote and facilitate the establishment and maintenance of libraries and library services by councils and other appropriate bodies • promote a co-operative approach to the provision of library services, and • ensure that the community has available to it adequate research and information services providing access to library materials and information stored in libraries and other institutions, both within and outside the State. The *Libraries Act 1982* charges the Libraries Board of South Australia to achieve the following: • Achieve and maintain a coordinated system of libraries and library services that adequately meets the needs of the whole community. • Promote and facilitate the establishment and maintenance of libraries and library services by councils and other appropriate

	bodies, ensuring equitable and free access for all South Australians to public library collections, internet and services that span across council boundaries. • Promote a cooperative approach to the provision of library services. • Ensure that the community has available to it adequate research and information services, providing access to library materials and information stored in libraries and other institutions both within and outside the State. Collect and maintain the documented history of the State and provide access that connects people with our resources and world knowledge.

Our organisational structure

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│   Andrea MICHAELS MP    │ ------ │     Bruce LINN AM       │
│   MINISTER FOR ARTS     │        │  CHAIR LIBRARIES BOARD  │
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      ┌─────────────────────────┐
      │     Damien Walker       │
      │   CHIEF EXECUTIVE DPC   │
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      ┌─────────────────────────┐
      │      Jon GORVETT        │
      │ DEPUTY CHIEF EXECUTIVE  │
      │          DPC            │
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      ┌─────────────────────────┐
      │   Steven WOOLHOUSE      │
      │ EXECUTIVE DIRECTOR      │
      │ COMMUNITIES & CORPORATE │
      │          DPC            │
      └─────────────────────────┘

      ┌─────────────────────────┐
      │    Geoff STREMPEL       │
      │       DIRECTOR          │
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│      Hanlie ERASMUS        │   │      Joanne BAYLY          │
│ ASSOCIATE DIRECTOR PUBLIC  │   │   ASSOCIATE DIRECTOR       │
│ LIBRARY & CORPORATE        │   │  STATE LIBRARY SERVICES    │
│        SERVICES            │   │                            │
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Changes to the agency

During 2021-22 there were several changes to the agency's structure and objectives as a result of internal reviews or machinery of government changes.

As part of the internal services review, there were a number of changes to staffing positions. This included the recruitment of two new Team Leaders.

Six staff left as part of the rejuvenation scheme completed in December 2021.

Our Minister

The Hon Andrea Michaels MP is the Minister for Arts.

Our Board

Libraries Board Members	Position	Term dates
Bruce Linn AM – Chair	Chair	1 August 2019 to 31 July 2022
Professor Amanda Nettelbeck	Member	24 November 2019 to 23 November 2022
Janet Finlay	Member	24 November 2019 to 23 November 2022
Bronwyn Lewis	Member	1 August 2019 to 31 July 2022
Scott Hicks	Member	15 May 2020 to 14 May 2023
Megan Berghuis	Member	1 August 2019 to 31 July 2022
Professor Joanne Cys	Member	24 November 2019 to 23 November 2022
Jillian Whittaker	Member	1 August 2019 to 31 July 2022

Our Executive team

Geoff Strempel, Director, State Library of South Australia

The Director of the State Library is responsible for the efficient and effective management and administration of the State Library of South Australia and Public Library Services ensuring the State Library's long-term viability and reputation within the State and amongst its national partners.

The Director provides high-level strategic advice to the Libraries Board of South Australia, the Department of the Premier and Cabinet and the Minister for Arts on matters relating to libraries and information policy, and the *Libraries Act 1982*, and ensures that the requirements of the Memorandum of Agreement (between State and Local Government) to establish and maintain public libraries are met.

Jo Bayly, Associate Director, State Library Services

The Associate Director is responsible for strategic service leadership and collection management practice that ensures the development, preservation and accessibility of contemporary and diverse collections and resources that meet the research and information needs of the South Australian community. This includes leading

organisational transformation through strategic projects that achieve the Libraries Board's future services and visitor activation vision for the State Library.

The Associate Director provides high-level strategic and operational advice to the Director and Executive Director on matters relating to the State Library and information policy.

The Associate Director works with the Director and the Libraries Board to create organisational and financial strategies to ensure the State Library's long-term viability and reputation within the State and amongst its national partners.

Hanlie Erasmus, Associate Director, Public Library and Corporate Services

The Associate Director Public Library and Corporate Services is responsible for leading the State's Public Library Network, to ensure the relevant objectives of the *Libraries Act 1982* (regarding public libraries) and the expectations of the Collaboration Agreement between the Libraries Board of SA and Local Government Association are achieved.

This includes leadership of transformative strategic projects, the direct provision of procurement and ICT services, the management of the ICT environment that enables the One Card Network, and the centralised procurement of collection resources.

The Associate Director works with the Director, the Libraries Board, the Department for Education, and the Local Government Association to address the long-term library and information needs of the people of South Australia through an effective and responsive public library network.

The Associate Director is also responsible for the management and provision of corporate services (ICT, Finance and Risk, Information Management and Business Reporting) for the State Library and Public Library Services including the implementation of strategies, policies, and processes.

The Associate Director provides high-level strategic and operational advice to the Director and Executive Director on matters relating to public libraries and other compliance-based functions such as Work Health & Safety, finance, risk, procurement, and reporting.

Legislation administered by the agency

Libraries Act, 1982
Libraries Regulations, 2013

The agency's performance

Performance at a glance

Libraries Board of South Australia

There were 11 Libraries Board meetings held throughout the 2021-22 financial year, and members attended:

Libraries Board Member	Meetings Attended
Bruce Linn AM – Chair	11
Professor Amanda Nettelbeck	11
Janet Finlay	9
Bronwyn Lewis	11
Scott Hicks	10
Megan Berghuis	10
Professor Joanne Cys	10
Jillian Whittaker	11

State Library access statistics:

Physical Access (Onsite)	Total
Onsite visitation (total number of people attending to access services, exhibitions, programs, events)	194,016
Exhibition visitation (total number of people that viewed an onsite exhibition)	68,039
Engagement programs (total number of scheduled sessions for adults and children including presentations, tours, talks, workshops, demonstrations, and events)	165
Program attendance (total number of people attending scheduled sessions)	18,259
Service enquiries (total number of enquires at all service points)	34,892
Physical collection use – uses that generate a statistic, a use can be a single book or several boxes of archival material.	26,383

Research enquiries (total number of specialist research enquiries answered through Ask Us service)	2,934
Physical collection use (total number of recorded uses of open access and stored collection material – a use can relate to a single item or multiple boxes of material)	26,383
Document Delivery (total number of items requested or supplied to libraries and customers)	756
English Language classes (total number of attendees)	1,234
Digital Access (Online)	**Total**
Digital collections (quantity in Terabytes)	235
Digital collection use (total number of instances digital content was accessed)	149,861
SA newspapers availability (total number of pages accessible via TROVE)	2,542,568
Library guides (total number of instances a specialist research guide is viewed)	355,626
Digital resources (total number of views and downloads via websites and YouTube)	10,047
Digital programs (total number of participants attending digital sessions for primary, secondary, and tertiary students)	611
Social engagement (total number of interactions through websites and social media channels - Facebook, Twitter, YouTube, Instagram, Pinterest, Flickr, LinkedIn, Trip Advisor, Google my Business and Red Bubble)	1,866,577

Public Library Services statistics:

Physical	Total
Loans	12,352,001
Holds	1,869,719

Digital	Total
eBook and Audiobook loans	1,839,645
eMagazines and eNewspaper loans	664,747
Purchases	32,103
Holds	738,604
Genealogy	630,448
English Language Test training	2259
Online Learning hours	8,043
Public Libraries App	**Total**
Libraries SA app downloads	104,141
Libraries SA app launches (use)	1,940,404
Libraries SA app new devices	50,853
Technology Services and Internet	**Total**
Helpdesk calls	11039
Internet volume per day (Terabytes)	19111
Programs and Communications	**Total**
Social Media – Facebook Audience	45,184

Agency response to COVID-19

During the first half of the year many of the State Library's regular customers continued to be unable to attend the North Terrace site due to capacity limits and vulnerability. As restrictions eased the Library returned to a 'business as usual' model and this is reflected in higher onsite visitor numbers during the second half of the year.

From January 2022 the State Library implemented a tiered approach to service delivery, to adjust rosters and services to accommodate the unplanned absence of staff due to illness, caring responsibilities, and isolation requirements. This tiered approach included staffing service points on demand and changes to service delivery levels to minimise the impact on customers.

Other initiatives for service delivery included implementation of plastic face shields for service point staff members as an additional layer of protection, a script to staff members to interact with mask-exempt patrons, extra cleaning of high-touch points (kiosks and MFDs) and room capacity signage.

Public Library Services staff demonstrated a high degree of agility in responding to the COVID-19 Pandemic that included supporting different models of service delivery and increasing online services. The Library Applications team were involved in extensive OneCard library management system reconfigurations on multiple occasions and helped equip public libraries with their chosen method of customer service. Staff worked alongside the LGA and State Government staff to balance community safety with the community's continued need to access technology, trusted information, and collections through *Click and Collect* (provides community access to collections without the need to enter a library building); *Library to You (*home delivery of library materials to customers who were isolated); and early literacy, employment support, wellbeing and recreational programs pivoted to online service delivery.

Agency specific objectives and performance

STATE LIBRARY OBJECTIVES	Indicators	Performance
COLLECT		
Key Acquisitions and Donations - Published Collections	**South Australian Collection** • 2022 state and federal election material and websites • 12 early novels by J. M. Coetzee – published in South Africa prior to his move to South Australia	July 2021 – June 2022

	• 13 19th century South Australian scenes painted on silk coasters • 58 maps from the Country Fire Service (CFS) • *To Mount Browne and Back* by J. C. F. Johnson • Electronic deposit of the Advertiser and Sunday Mail **General Reference Collection** • Blue – an Australian bi-monthly gay men's magazine **Special Collections** *Rare books* • Gul-e-curfew by Moonis Ahmad *Children's Literature Research Collection (CLRC)* • 1940s dolls house • Jenny lives with Eric and Martin (1987) (one of the world's first children's books presenting same sex parents) • 1886 Telegraph Messenger Boy game • 1950s Kubasta Father Christmas pop-up book *Paul McGuire Maritime Library* • Two 1858 Port River maps	
Key Acquisitions and Donations - Archival Collections	53 linear metres of material was recorded (increase of 60%) and 68.5 linear metres of physical collection material (increase of 213%) and 125 GB of digital content was processed (increase of 40.5%). Key acquisitions and donations for the year include:	July 2021 – June 2022

	- Joyce Batty papers - Batty was a journalist and photojournalist in outback SA and central Australia during the 1960s-1990s. She published a Biography of Albert Namatjira – Wanderer Between Two Worlds and exhibited drawings created by the Aboriginal children of Hermannsburg Mission. - D Darian Smith photographic archive – a well-known Adelaide photographer, this collection comprises over 100,000 predominantly large format high resolution negatives and offers value to a wide range of researchers, from family history to social historians, researchers of Adelaide businesses and industries from Holden's car manufacturers to wineries. Aerial photographs will appeal to those interested in changes to the landscape and city over the course of 60 years. - Edward Charles Stirling books, some archival records, objects, and material. EC Stirling was a surgeon, scientist and politician, and Director of the South Australian Museum from 1884-1912. - Uncle Lewis O'Brien oral history [film] - capturing stories and reflections on film of this Kaurna elder. - A collection of over 50 glass plate negatives was purchased as part of the Captain White Collection offering by Scammells auctioneers. The collection depicts Farina and surrounds in the early 20th Century, including images of Aboriginal people. - John Kauffmann – the Library purchased three photographic works and related items of the art photographer John Kauffmann who was born at Truro,	

	South Australia in 1864, and went on to become the so-called father of the 'Pictorialism' style of photography in Australia. The three photographs document the South Australian town of his birth, rural life and a coastal landscape. The acquisition includes medals from photographic competitions and are evidence of the life and work of a South Australian artist and the awards he garnered in his field. Also included in the purchase is an original pencil sketch on paper of John Kauffmann by his friend Harold Septimus Power.	
Indigenous Collections Cultural Competency	The State Library participated in the National & State Libraries Australasia (NSLA) *Indigenous Cultural Competency Audit*, led by the library's newly appointed Indigenous Collections Coordinator. This annual benchmarking exercise identifies gaps in cultural competencies and provides a plan for improvements directly related to how we work with Indigenous collections.	August 2021
Indigenous Collections Description and Cataloguing	Traditionally libraries have been insensitive in their treatment of Aboriginal content, taking a colonial and scientific perspective. The Library has adopted a series of agreed protocols developed by the Australian Institute of Aboriginal and Torres Strait Islander Studies to ensure that material is described and accessed in a culturally appropriate manner. This is an ongoing retrospective conversion project and to date 1,500 Australian First Nations books have been reclassified and updated in the catalogue. In addition, correction of First Nations material of other countries is also undertaken within the available funding.	August – December 2021

Indigenous Collections - Indigenous Workforce	The Library's strategic plan includes an action to employ Indigenous staff to manage collections. In 2021 the Library engaged two Aboriginal men on short term contracts. In October 2021, the Indigenous Collections and Repatriation Officer role was made ongoing to be co-funded with the SA Museum for three years. The recruitment of the two roles provides a foundation for delivery of the Library's Indigenous workforce objectives.	October 2021
National eDeposit (NED)	The Library continued to expand the use of the National eDeposit service (NED) to reduce the cost of complying with legal deposit legislation to South Australian publishers. During the year, 36 South Australian newspaper titles were deposited to NED and 118 South Australian publishers deposited for the first time. The Library's Published Collections team was awarded a DPC Employee Recognition 'High Achievement accolade in the 'easy to do business with' category for their work on transitioning publishers to electronic deposit (National eDeposit) processes.	July 2021 – June 2022
Archival Management System	A migration pilot and related consulting services concluded in August with delivery of a metadata crosswalk and draft functional requirements. This provides critical groundwork for the next stage of procuring an Archival Management System for the Library, to improve workflows, enhance collection description and increased online accessibility.	August 2021
Historic Maps	2,000 historic maps, the first series of South Australia Hundreds maps were digitised and made accessible online.	July 2021 – June 2022

Collection Storage Plan	The Library constantly reassesses the value of its non-South Australian reference collections and selected low use or redundant material is repatriated, offered at public sales or destroyed. This ensures that the library can continue to accommodate its ever-growing heritage collections of South Australian publications and private archives. A major disposal activity was undertaken in which 954 shelf metres (75 cubic metres) of interstate and overseas government publications and Australian Patents were consigned to *Signal Waste* for recycling. Prior to the government publications authorisation for disposal, it was determined that public demand had diminished to one request a year for the combined sequences since 2007 and all Australian Patents are available online via a Commonwealth government website that renders the print versions redundant for research purposes. The storage space gained is now used for reference works removed from open access as part of the Modern Research Library project. Six collection sequences (87,386 titles) were audited during the year, a process that checks sequence lists generated from the Library Management System Sierra against items on the shelves and involves correcting problems and enhancing collection controls, such as adding barcoding.	July 2021- June 2022
Cold Store	A new cold store (funded by the Libraries Board and the Department of the Premier and Cabinet) is now operational housing	July 2021 – June 2022

	the Library's motion picture film collection at a temperature of 6-degrees, with a transitional anteroom maintained at 16-degrees. This is the first purpose-built cold store constructed for a South Australian cultural institution. Its planning, construction and use is informing the design phase of the government-funded Cultural Institutions Collection Storage Facility that will replace existing sub-standard storage in 2025. The new cold store also means that the Library is buying time for acetate film while preservation activity focusses on magnetic media for Deadline 2025 which cool or cold storage cannot forestall.	
Digitising *The News*	*The News* newspaper was published in South Australia from 1923 to 1992, at which time it was the last metropolitan afternoon newspaper in Australia. The years 1923-1964 had previously been captured on microfilm. A project commenced in August to digitise 1965-1992. 117,242 pages have been scanned to 30 June 2022, over 20% of the estimated total, completing the years 1965-1973. As each year is completed word-searchable access files are being made available to researchers on the State Library premises.	July 2021 – June 2022
Digitising Stanislaw Ostoja-Kotkowski collection	2022 is the centenary of the birth of world-renowned artist Joseph Stanislaus (Stan) Ostoja-Kotkowski. The Library holds a rich and varied collection of material relating to his work. During 2021-2022 over 10,000 more items were digitised, including slide transparencies, photographs, sketches, and artworks. Many are already available online through the Library's catalogue and Collections Viewer.	July 2021 – June 2022

Digital Preservation System	The second year of implementing the Preservica digital preservation system for long term management of digital assets has seen the ingest of the oral history collection completed (15,281 files; 9.7 TB) and continued testing and production of ingest of the published South Australian video collection (80 videos to date,1 TB).	July 2021 – June 2022
Digital Preservation International Benchmark of Maturity	The Library uses the international benchmark maturity model to measure its progress in digital preservation. The Digital Preservation Coalition Rapid Assessment Model (DPC RAM) has been used by the Library in 2020 and again this year. Between 2020 and 2022 the Library implemented the Libraries Board-funded Preservica Digital Preservation System. Implementing this system has seen the Library's "score" in the DPC RAM increase in four of the eleven capability measures and identified substantial progress in all other measures. The State Library is seen nationally as a place of significance and expertise regarding digital preservation, and this new system will further enhance the Library's capability.	April 2022
iPres 2021 – 17th International Conference of Digital Preservation	iPres is the renowned international conference about preserving digitised and born digital resources for generations to come. Pre-Covid it required attendance in person. Consequently, Library staff have only attended twice. Both conferences were critical to the development of the State Library's digital preservation capability and informed the business case for the Library's purchase of the Preservica digital preservation system in 2020.	October 2021

	Thanks to the rise of 'hybrid' conference programming, eight Library staff were able to attend iPres 2021 remotely, from 19-22 October. The conference was convened in Beijing and attended, primarily online, by hundreds of digital preservation specialists. iPres 2021 was a timely opportunity both to benchmark our progress in establishing this significant new business function and to learn about new developments in the international digital preservation community.	
Preserving CD-ROMs and DVDs	The State Library holds over 5,000 CD-ROM and DVD disks published in South Australia or by South Australians since the 1980s. A project has been completed to determine best practice to migrate the contents of these carriers with the original works' functionality intact, resulting in recommended workflows. The project will see the content captured and migrated into the Library's Preservica digital preservation system.	July 2021 – June 2022
Collection Analysis	Data analysis methods were applied to 130,788 titles comprising three open access general reference book sequences. Data was obtained from the Library Management System Sierra and the National Library of Australia's Trove Collaborative Services. The latter enables benchmarking and comparing the Library's holdings with national, state and university libraries across Australia. The process revealed 2,773 titles that no other Australian library holds. These will be reviewed for transfer to the Special Collection.	July 2021 – June 2022
Children's Literature	With support from the Libraries Board, a three-year program to catalogue and	August 2021

Research Collection Cataloguing	describe material in the Children's Literature Research Collection commenced in August. This will enable greater community discovery and access to the Library's extensive material on children's literature.	
Savill index of the Advertiser Funeral Notices	**Savill Index of The Advertiser Funeral Notices** is a heavily used online resource that has been redeveloped and relaunched to provide a modern interface and improved searching for researcher's and Library customers.	February 2022
Scott Hicks Collection Processing	PRG 1726 - Scott Hicks Collection is undergoing processing, preservation and cataloguing and will be embargoed until July 2022 to members of the public, after which they will be able to view collection material. As well as feature films and casting tapes, the collection comprises many behind the scenes details about the film industry in Australia and Hollywood that include scripts, storyboards, production photographs and correspondence that details the many complexities of film production.	July 2021 – June 2022
CONNECT		
State Library Vision Statement	The State Library released a new vision statement, **Future Directions – Towards 2030**, which revitalises our services and how we interact with our customers and the community. The vision identifies the library's priorities to: • develop contemporary and diverse collections that meet legislative requirements and capture South Australian stories	November 2021

	• care for and preserve collections to make sure that they are available for current and future generations • connect with communities to provide opportunities for discovery and use of the stories and information revealed through our collections and services • collaborate with partners to increase opportunities for the community to explore our collections through exhibitions, public programs, and events, and through the activation of our unique buildings and spaces • improve organisational capacity and empower our people to deliver high-quality services and experiences to the community by embracing innovation, systems improvement, and staff development.	
Brand Strategy	The Library has been working with Adelaide creative agency Nation Creative to develop a new brand and logo. The new logo is a contemporary interpretation of the monogram developed for the original (1860) South Australian Institute, which is still found in the Library's Mortlock Wing. Roll out of the new State Library brand and logo commenced in July as well as finalising and distribution of Brand Guidelines. The roll out included large-scale external signage in prominent positions around the State Library buildings and carries the key branding tagline *the stories that make us.*	July 2021
Visitor Experience	A visitor activation strategy will deliver an exciting and vibrant future for the State Library site on North Terrace. Having developed a long-term vision for the site,	September 2021 – March 2022

	the Library is now focussed on implementing a series of strategic projects that will change the use of its three buildings, including the historically important Mortlock and Institute Buildings. The activation strategy includes developing partnerships with key cultural and economic bodies to ensure that the Library is aligned with and contributes to the outcomes sought by the State Government and Adelaide City Council. The project aims to: • Leverage the North Terrace location and multiple entrances to drive greater visitation • Ensure the State Library's iconic buildings deliver community value • Revitalise heritage spaces • Provide opportunities to introduce new technologies • Enable commercialisation (where appropriate) without detracting from library service delivery • Create clearly delineated spaces that meet diverse visitor, customer and researcher needs	
Modern Research Library	The Library is working to update and refurbish the research library located on Level 2 of the Spence Wing. Stage one will deliver a new workroom for customer service staff and co-located heritage reading room on Level 2 of the Spence Wing. The Library is working to update and refurbish the research library on Level 2 of the Spence Wing to deliver contemporary	July 2021 – June 2022

	research and information services to the community. Stage One of the project will provide a new workroom for customer service staff that is adjacent to service points, enabling a more flexible and agile approach to service delivery. This stage will also expand the supervised reading room to provide additional spaces for customers using the Library's heritage materials. Preparation for building works has progressed with concept drawings for the new spaces approved. Walls have been removed to enable future shelving of open access material and over 5 km of general reference collections have been relocated to create the required space. The open access general reference collection has been consolidated which sets the model for ongoing maintenance: selection and deselection and onsite storage and access arrangements. The Department for Infrastructure and Transport (DIT) has been engaged to project manage building works.	
Stories **Website**	The Library launched 'Stories' – a new section on the website designed to support its longstanding role to tell the stories of South Australia: https://www.slsa.sa.gov.au/stories This webpage will • unearth stories from the State Library's collections and showcase them in digitally engaging ways. • explore the 'behind the scenes' of the State Library. • provide digital resources and materials to extend access and experience of the	August 2021

	Library's collections, also accessible to those who can't attend the Library onsite. • provide digital versions of physical exhibitions for those unable to attend onsite, and • explore the work of researchers and customers who have used the Library's collections or services to create new content and creations.	
Adnyamathanha Elders visit to State Library	A group of elders from Nepabunna, came to the Library on a two-day visit coordinated by Indigenous Collections staff member Jeremy Sibbald with researchers from the University of New England working on the mapping of Songlines of Country project. The men and women viewed the Mountford collection and listened to the Adnyamathanha songs. The male elders were interested in the Mountford films from Nepabunna taken around 1937-39 while the female Elders looked at some drawings which relate to women's business. Jacinta Koolmatrie from History Trust SA was brought in to assist the women. One of the outcomes of this trip is for Elders to determine whether certain items should be restricted or open and provide feedback on terminology in catalogue descriptions.	
Exhibitions	**South Australia Illustrated: The art of George French Angas** This exhibition highlighted the work of George French Angas (born London,1822), the eldest son of George Fife Angas, a principal planner of the South Australian colony. The younger Angas rejected his	July 2021 – May 2022

	father's world of commerce and farming to follow a life involving art and nature, studying natural history painting and lithography before embarking on his travels.	
	With his impressive portfolio of watercolours, he sailed for London and in 1847 published a celebrated folio of hand-coloured lithographs South Australia Illustrated, the imagery of which has served ever since as a 'snapshot' of South Australia in 1844. The exhibition included original plates from the folio as well as enlarged graphic displays of selected plates for visitors to be able to closely view the detail of Angas' work.	
	Number of attendees: 47,620	
	Lust for lifestyle: modern Adelaide homes 1950-1965	December 2021 – June 2022
	Lust for lifestyle was a collaborative exhibition that showcased modern living in a changing South Australia post World War II, where a booming economy and emerging consumer culture led to a desire for enjoyment and celebration of the pleasures of everyday life.	
	The exhibition was curated by Dr. James Curry (School of Architecture and Built Environment, University of Adelaide) and exhibited photographs, drawings, plans and newspaper and magazine articles of the era from State Library collections, as well as material from other organisations and private family records. It featured the diverse work of architects as well as video interviews with people who lived and worked in these remarkable buildings.	
	Number of attendees: 12,780	

	Our Footy, Our People, Our Stories – an exhibition co-created with South Australian National Football League (SANFL) featuring material from 145 years of great moments and achievements.	June 2022
	The exhibition highlights the collections of the SANFL History Centre's, including medals, posters, photographs, guernseys, trophies, film and video, fan memorabilia and a seven-metre photograph of Adelaide Oval.	
	The Library will complement this material by including items from the library's collections. Collection highlights include two Magarey Medals donated by the families of the 1929 winner Bob Snell, and Max Pontifex who won in 1932, as well as images from the Ken Farmer scrapbooks.	
	Exhibition highlights include: • recognition of the football career of the late great Russell Ebert OAM • 2 viewing areas to watch highlights of SANFL football, including grand finals, interstate games and Magarey Medal telecasts, some never-before-seen match footage • a seven-metre-wide panoramic Showdown photo at Adelaide Oval • a Magarey Medal display including the sketchbook from GW Cox jewellers showcasing their Magarey Medal designs dating back to 1932 • the phenomenal contribution and evolution of women's football Number of attendees: 7,639	
Christmas at Mortlock	Building on the success of last year, the Library together with SA Power Networks	December 2021

	brought some Christmas cheer and magic to town by lighting up Adelaide's biggest indoor Christmas tree in the Mortlock for all to enjoy. This year we introduced several supporting programs, including local school choirs, books in the book nook and Christmas storytelling by local authors and storytellers. A recent donation was also displayed - a Father Christmas moveable book (1961) by Czechoslovakian paper artist Vojtěch Kubašta (b.1914 Vienna, d.1992 Prague). Kubašta was one of the most prolific and inventive paper engineers in the history of children's pop-up books.	
Adelaide Festival Awards for Literature 2022	The Library successfully managed the biennial Adelaide Festival Awards for Literature 2022. The awards highlight the importance of our unique South Australian writers and contribute to and support community engagement with literature They comprise of six national categories and five South Australian categories including three fellowships for South Australian winners. The 2022 Adelaide Festival Awards for Literature were announced at Adelaide Writers' Week as part of the 2022 Adelaide Festival. Tara June Winch, an Australian (Wiradjuri) writer based in France, was awarded the Premier's Award and the Fiction Award for her novel *The Yield*, described by the judges as an exceptional and defining work of Australian literature. Total submissions: 605	March 2022

Children and Families Reading Space	The Library has announced its intention to create a dedicated space for children and families that will provide opportunities to read books from a curated collection, explore exhibitions, and play historic board games using facsimiles of games owned by the Library. Much of the material on display will come from the State Library's Children's Literature Research Collection. The children's space will be located on the ground floor of the Institute Building.	March 2022
Summon Discovery Service	In December, Library implemented the new discovery product, Summon, to replace the old and unsupported Encore discovery service. Summon provides a new quick search function that enables discovery using a single search box. This improved search capability offers a more integrated search ability for library catalogue, Library Guides and access to other electronic resources and databases.	December 2021
STEM Aboriginal Student Congress	The Library welcomed 23 students and teachers for *Journey of discovery at the State Library of South Australia' workshops*. The groups went behind the scenes in the Mortlock chamber to discover how the Conservation Studio uses STEM methods to preserve the history and treasures of South Australia for future generations, a highlight for students was viewing the collections about Ngarrindjeri inventor David Unaipon.	16-17 September 2021
Discover Your State Library	A self-guided resource has been developed for schools Years F-6 or Years 7-12 and helps teachers and visitors to the State Library in planning a flexible on-site visit tailored to specific needs. The resource	November 2021

	provides links and QR codes to experience State Library spaces, collections, and stories.	
Local/Family History Redesign	A discovery and options paper to inform local and family history services was received by the Board in July 2021 that included the following recommendations: • Development of a Community of Practice with a view to regular communications. • South Australian Public Library Network (SAPLN) involvement with the development of consistent user experience for research and input/UAT of LibGuides. • Prioritisation of need from the South Australian Public Library Network • The use of genealogy platforms such as Family Search and Ancestry for the delivery of State Library content. • Organisational membership with Genealogy SA. This has resulted in the establishment of a project position to lead investigation into digitisation, discovery, and delivery of assets across the South Australian Public Library Network.	July 2021 – June 2022
Family fun at the State Library	Two new programs for children and families were introduced in April: 'Build a bug' – a school holiday program for children to build their own bug inspired by the watercolour paintings of insects found in George French Angas' South Australia Illustrated. A snapshot of some of the earliest views of South Australia in 1844,	April 2022

	Angas' works are currently on exhibition in the Library's Treasures Wall. 'Discover the State Library Family' trail – a self-guided activity for families to take an adventure through the State Library to discover the many treasures and stories to be found. Both activities are available on the Library's website for families to use at home.	
Untapped	December was the launch of the Untapped Collection which consists of over 160 previously out of print titles that are now made available for digital loan to the South Australian community – including 36 South Australian Authors. The collection has also been made available through South Australian Public Libraries via *BorrowBox*.	December 2021
Children's Literature Research Collection	The Library's Children's Literature Research Collection has featured as part of a series of Museum Showcases by the United Kingdom based Children's History Society. Museum Showcase: A Chequered History | Children's History Society (histchild.org)	April 2022
Getting started with State Library Collections, resources and services	In 2021 a new program of professional development for school community libraries was offered under the series titled Getting started with State Library collections, resources, and services. The series of professional development sessions attracted 85 participants throughout the year comprising of Librarians and Community Library Assistants from 24 regional School Community Library sites.	July 2021 – November 2022

Your State Library – Your Learning Destination	A full day of online professional development for educators was offered during the January school holidays. This event provided teacher awareness and strategies for engagement with learning resources, programs, and services of the State Library, with a focus on the Humanities curriculum and research. The event attracted 90 bookings from varying learning organisations across South Australia including teachers from metro and regional F-12, school community librarians, home educators and staff from professional organisations. Recordings of the session are available for follow-up learning and sharing.	January 2022
COLLABORATE		
Aboriginal Reference Group	The Library has been working with State Records to create a shared Aboriginal Reference Group and had a first meeting in March that commenced with a smoking ceremony and welcome to country. The Reference Group is a formal consultation body that will assist both organisations in examining policies and operations to ensure that implemented changes are culturally appropriate, develop consistency across agencies in engagement with Aboriginal people, management of collections that are significant to Aboriginal people to make it easier for Aboriginal people to use our services and access our collections.	December 2021 – June 2022
Creative Industries	The State Library supports and participates in major Adelaide festivals and events, providing much needed employment opportunities to creative industries. A highlight during the year was the inaugural	July 2021

	Illuminate Festival, a winter event that invites the community to celebrate the artist creativity using art, light, and sound. The Library hosted two installations, working with talented artists and their support crews to offer an exciting spectacle to all that visited.	
Community Learning Partnerships	The Library has been working to foster and develop relationships with like-minded organisations for the presentation of community programs and events onsite. These are mutually beneficial and collaborative partnerships, expanding programs and introducing new audiences to the Library's buildings, services, and collections, whilst supporting the partner organisations through the provision of a high-profile venue and large promotional reach. Partnered programs offered during the year include: • The Friends of the State Library hosting the Right Reverend Chris McLeod, National Aboriginal Bishop of the Anglican Church of Australia, an Assistant Bishop in the Diocese of Adelaide, and Dean of St Peter's Cathedral, presenting on the books in his life. • Walking tours hosted by Modernist Adelaide's Stuart Symon, providing an opportunity to immerse in the mid-century modern architectural revolution, when a new wave of modernist architecture redefined Adelaide's skyline and streetscapes. • A "live and learn" talk to explore the early life of Ross Smith in South Australia before he became a war hero,	September 2021

	and world-famous aviator who piloted the famous Vickers Vimy from London to Darwin in 1919. • Genealogy SA hosting Emily Richardson, Assistant Director, Adelaide Office National Archives Australia, presenting on the avenues to research the historical records of ANZAC service men and women. • The Royal Geographical Society of South Australia presenting a lecture by Professor Peter Veth, University of Western Australia, on the concepts of desert refugia, desert transformation model and the role of cryptic refugia and water points. • In partnership with the State Theatre Company, the State Library hosted a Tangent Talk about the play Antigone, exploring the themes of this cheeky and anarchic take on one of the world's most revered classic plays. • The Waste Land at 100 – a symposium to mark the 100th anniversary of the publication of T. S. Eliot's The Waste Land, presented by the J M Coetzee Centre for Creative Critical Practice (JMCCCP) and the University of Adelaide's Department of English, Creative Writing, and Film. • The Friends of the State Library hosting Stephanie Johnson, book publisher and urban and rural planner, talking about the books in her life. • Genealogy SA librarian Katrina McKinlay talking about how family history resources can bring your ancestors to life. • The Royal Geographical Society hosting Dr Boone Law, a geospatial scientist and archaeologist at the University of	

	Adelaide, as he offers a brief overview of how aerial and satellite imaging has been applied to Australian archaeological contexts, offering new insights into the survival of the Western Desert First Nations people	
History Festival at the State Library	The Library was an energetic contributor to the History Festival presenting and hosting a range of events, including: • 'An extraordinary mapmaker: the life and times of WH Edmunds, who created exquisite hand drawn maps of Adelaide, the suburbs and the hills, and some country localities from 1914 – 1940. • 'Click: SA Professional photographers from 1850s to the early 1900s. • A talk exploring and highlighting resources for tracing Aboriginal family history. • a taste of wine history experience in the Mortlock Chamber with Wine SA. • bookbinding and book repair demonstrations. • an opportunity to view rare, beautiful, and historically significant works from the State Library's rare books collection. • 'Behind the Shelves' tours to uncover the important work and collections of the State Library. • a tour of Ling House as featured in our Lust for Lifestyle exhibition.	May 2022
Illuminate Adelaide at the State Library	The Library collaborated with Illuminate Adelaide to host two events. Acclaimed Australian artist Robin Fox presented *Library of Light*, an immersive laser and sound work installed in the Library's Spence Wing glass foyer.	July 2021

| | The presentation was inspired by Polish Australian artist Stanislaus Ostoja-Kotkowski (1922-1994) whose pioneering concepts using sound and laser image technology earned him an international reputation.

The Library holds a vast and rich collection of material relating to Ostoja-Kotkowski's work that has been accepted into the Australian register of the UNESCO Memory.

Kaylene TV is a collaboration between APY lands indigenous artist Kaylene Whiskey and animator Jackson Lee. Audiences experienced Whiskey's work on a grand scale projected onto the façade of the historic Institute Building.

Whiskey's art draws on that rich and eclectic set of influences to remix celebrity culture and remote community life, as pop idols like Tina Turner, Dolly Parton and Wonder Woman are dropped into the red dirt and blue skies of Central Australia. | |
| **Festival City Stories** | Festival City Stories is project co-developed between the State Library and Festival City Adelaide to capture and interpret the value and impact of our city's festival sector. This 12-month project has been funded through a COVID-19 Arts Recovery Fund administered through DPC. Other contributing partners are Flinders University and South Australian Tourism Commission.

The project will engage with a broad cross-section of the South Australian festival 'community' to record their stories in written, audio, video and still image formats | August 2021 |

	- to reflect the breadth and diversity of the festival industry. Material created through the project will form part of the State Library's collection.	
State Theatre Company of SA – Tangent Series	State Theatre Company of South Australia are now presenting the *Tangent* series of talks at the State Library. Before each show of State Theatre's season opens, a panel of experts from the creative, academic, political, and medical worlds are brought together to discuss and debate the topics of each play. July's Tangent talks include *The First Nations Voice in Theatre*, a panel discussing issues from the play *The 7 Stages of Grieving*.	July 2021
The Overland Telegraph Line: *a transcultural history*	The Library hosted an archivist for a three-month collaborative project to scope collection material and present key items in an online exhibition. Led by the Australian Catholic University, research partners are the History Trust SA; South Australian Museum and State Library of South Australia.	November 2021
Tiny Oz – ABC TV Series	The Library collaborated with Australian production company Northern Pictures towards a new ABC TV three-part documentary series titled Tiny Oz, following the story of three model makers as they research and build models depicting historical scenes. Local model makers from South Australian based animation company Anifex and the SARMA (South Australian Railway Model Association) constructed a detailed model depicting the first hot air balloon ride over Adelaide in 1871. Library staff provided background research material for the production and featured in	August 2021-May 2022

	the series which was filmed partly in the Mortlock Chamber. The series premiered on ABC TV on 19th April at 8.30pm, with the model of a balloon flight over the Botanic Gardens displayed at the State Library simultaneously for visitors to view until end of May 2022.	
Collab	Collab is a joint venture between the South Australian Museum, the History Trust of South Australia, the State Library of South Australia, the Art Gallery of South Australia along with the Botanic Gardens and State Herbarium to promote collaboration across member organisations and increase discovery of their digital collections. Collab supports innovation, new knowledge and entrepreneurship across Adelaide's cultural precinct and showcases our digital expertise to the world. The Collab group held a series of sessions to further collaboration between the member organisations, beginning with presentations by each organisation to inform on what they do, including things that most do not know about, how they currently collaborate and future opportunities to collaborate. As part of the Collab group's work in promoting collaboration across the member organisations and the discovery of their digital collections one of the Key projects is the Collab Digital Cultural Fellowship, which was awarded to the Growing Data Foundation. The fellowship's intention is to encourage the engagement of external organisations with the digital collections to foster innovative and engaging products that are available to the public.	February 2022

	As part of the Fellowship, the Growing Data Foundation held two workshops to discuss and refine their deliverables as part of the Digital Cultural Fellowship. This first workshop focused on information for staff of the Collab Institutions, and the second focused on external engagement.	
Online Digital Newspapers	A collaboration between the South Australian Public Library Network and the State Library provides broader access for the South Australian community to **PressReader**, an online digital newspaper database, and other digital services through the Library. This collaboration presents a great opportunity for the Library to work in partnership with the Public Library Network to promote online newspapers, South Australian resources, special collections, and databases.	February 2022
Copyright Access Reform	National and State Libraries Australasia, the Australian Library and Information Association, the Australian Libraries and Archives Copyright Coalition and the Australian Digital Alliance supported proposed amendments in the Exposure Draft Copyright Amendment (Access Reform) Bill 2021 & Review of Technological Protection Measures Exceptions. Proposed amendments address long-held concerns regarding outdated copyright provisions and allow libraries to use contemporary technologies to provide faster and more equitable access to collections.	February 2022
Exploring My World, Exploring Board Games of the Past	The Library has adapted two of its current programs *'Exploring My World'* & *'Exploring Board Games of the Past' for* use by the South Australian Public Library Network. The programs were trialled with a public	March 2022

	library and a school community library for suitability and have been adapted accordingly. An online information session will be facilitated to support public library staff in the delivery of these programs.	
Representing Multicultural Australia in National and State Libraries ARC Grant	The Library is participating in a collaborative project to investigate the representation of histories and cultures of migrants from culturally and linguistically diverse backgrounds in the National Library and select state library collections. The research is analysing the relevant policy environments, policies, and practices of four libraries, focusing on how libraries collect and make available material about migrants' lives and their communities in the past and in the present. Benefits will include informed public debate about the contours of Australia's history and heritage, and Australia's identity as a multicultural nation.	March-December 2021
Professional Development virtual session	State Library partnered with the History Trust of South Australia to develop an evening teacher professional development virtual session for the **History Festival.** 34 teachers attended this virtual session, which supported programming for the HASS curriculum F-10 while also showcasing the digital resources available from the State Library and History Trust websites. A certificate of attendance was provided to attendees as part of the Australian professional standards for teachers.	May 2022
CAPABILITY		
Staff Experience Project	The State Library strategic plan highlights the need for a flexible, highly skilled team of employees and volunteers. During the year,	July 2021 – June 2022

	the Staff Experience Project was activated to refine and review staff competencies to meet customer service role requirements. The competencies will inform future staff development including a training and assessment program for high priority skilled areas of digital literacy and customer service. A self-assessment Digital Literacy Survey for service point staff will evaluate their proficiency in a variety of digital literacy skills and provide a broad team-based understanding of digital skills and guide the formation of a digital training program. This will form a regular part of the Services Team Performance Development Program (PDP).	
Organisational Health and Culture	In August, the Library recruited a new Cultural Lead to: • Develop and implement systems and processes to measure and monitor the health and culture of the organisation, examining workforce survey data and recommending action to Executive. • Provide support to managers and coordinators as people leaders – particularly with regard to performance, coaching and training. • Work with and guide leaders to develop actionable and targeted change management implementation plans for each team. • Consider strategies for workforce reward and recognition.	August 2021
Culturally Safe Libraries – NSLA	The State Library works with its national peers through the National and State	October 2021

Culturally Safe Libraries Program Workshop	Libraries of Australasia (NSLA) on projects of significance. The workshop focus was on engagement with Indigenous peoples, the provision of culturally safe places in our libraries and culturally appropriate use of our collections. The three-day workshop was structured around the principles and concepts in the Aboriginal and Torres Strait Islander Library, Information and Resource Network Protocols and was run remotely by a First Nations facilitator from the State Library of Queensland.	
SA Cyber Security Framework (SACFS) – Cyber Risk Mitigation	Work continues to implement the South Australian Cyber Security Framework (SACSF) as part of the Libraries Board's cyber security uplift. State Library and Public Library Services staff undertook several Cyber Security Awareness training modules to increase cyber awareness of all staff. Many new policies and procedures as well as technical mitigations have been developed and implemented.	July 2021 – June 2022
Internal Procurement and Contract Framework	The State Library developed and implemented an Internal Procurement and Contract Framework, designed to align the Board's procurement strategy and operation with the key principles and outcomes of the South Australian Government Procurement Framework and identifies the mechanisms by which the Board intends to achieve fit-for-purpose procurement outcomes.	July 2021 – June 2022
PUBLIC LIBRARY SERVICES OBJECTIVES	**Indicators**	**Performance**

CONNECTED COMMUNITY PLACES		
My Community	My community is a State Library program adapted for use by Public Libraries. Aimed at 8 to12 year old's, this resource invites children to explore their own community and its diversity of people, places and events. State Library resources can assist with research. An interactive map of the Peterborough community and the State Library, provides a stimulus for documenting and sharing community stories.	November 2021
Nation Branding Project	In the first half of 2021, NATION were engaged to undertake a brand strategy exercise and define the South Australian Public Library Network (SAPLN) brand identity. The resulting outputs include internal and external facing brand architecture and a visual rebrand that will provide development of a state-wide marketing plan for future marketing and communications.	July – December 2021
Core Cultural Learning Program	The Libraries Board committed funds for the next three years for public library staff to participate in the Australian Institute of Aboriginal and Torres Strait Islander Studies (AIATSIS) CORE Competency course. CORE aims to strengthen the cultural capability of an organisation, provide greater context to work with Indigenous peoples and communities, and help create a culturally safe workplace.	February 2022

Indigenous Literacy Foundation	In September 2021, over 8,400 books were distributed to remote communities in South Australia (compared to 5,500 in 2020). 3,060 of these books have been gifted to communities in the APY Lands. Ten playgroups are now registered with the Book Buzz program and six additional sites have ordered book buzz kits. The kits include one of the following titles: Kutji, Kutjara, or Mankurpa and have been translated to Pitjantjatjara, with an English translation contained at the back. Community publishing projects have been placed on indefinite hold due to the impact of Covid-19 and lockdowns and the subsequent inability to visit community.	September 2021
Kaltjiti (Fregon) Community Library	Due to COVID-19 and the lockdown of APY Lands, work on the Kaltjiti community library stalled in 2021-22. PLS will re-engage next year to finalise establishment of the community library.	July 2021 – June 2022
CREATIVE CONTENT AND KNOWLEDGE CENTRES		
Project LUCi	Project LUCi is a collaborative project to design a new and modern discovery layer for libraries and is being led by Scottish based software company SOLUS UK Ltd. Throughout 2021-22 Public Library Services staff collaborated with a network group to undertake testing and receive feedback to help shape the product. The project's planned completion date is December 2022.	July 2021 – June 2022

Improve Digital Touchpoints	Successful completion of rebuild of 121 library Enterprise websites. Enterprise is the discovery tool used by customers to discover library services and content and this stage of the project included making live 116 websites with the remaining 4 in active development.	July 2021 – June 2022
CollectionHQ Library Collection staff training	Public Library Services worked with the vendor of CollectionHQ (a library materials collection analytics software package) to provide training opportunities for staff within the public library network. This training will improve staff access to a range of simple reports within the product and assist their understanding on how the collection is used by the community. Training opportunities are recorded and made available on the SharePoint site, OnePlace, for viewing and sessions range from beginner to advanced, through to specific training for multi-branch sites.	
Age of Collections	Public Library Services has completed one and a half years of active engagement with 54 libraries across South Australian Public Library Network on the Age of Collections Project. At commencement of the project, 170,000 library items were identified as exceeding the network agreed age of collection standards of 10 years. Through collection weeding, 47 libraries have removed approximately 60,000 items, or about thirty three percent of the targeted number. Public Library Services continues to support libraries with collection maintenance to increase the relevance of the items held and improve collection access for customers.	July 2021 – June 2022

Quarterly Dead on Arrival Report	It is important for public libraries to have collections that the community wants to borrow. In 2020, South Australian Public Library Network agreed that the lowest acceptable figure for new items added to the collection (6-18 month previous) which have not been borrowed would be 5% or less. Since April 2021, a high-level quarterly report is provided and is accessible for all libraries within the public library network. This provides a level of transparency not seen previously about the performance of items purchased across the whole state. Staff can use online reporting tools and or request further assistance from Public Library Services to view detailed data on what customers are not borrowing to analyse their interests and adjust spending on collections.	July 2021 – June 2022
Strategic Collections Group	The Strategic Collections Group comprises of staff responsible in areas of collection management from across metropolitan and country libraries in the State. The group is required to: - develop a business case for network coordination of collections and content development to determine possible savings and efficiencies, - establish a collection development framework for the State, incorporating regional collection development, and - undertake comprehensive engagement processes with SAPLN OneCard staff as required. The group has met three times and is reviewing public network priorities and developing options for potential projects in 2022.	July 2021 – June 2022
South Australia's Memories –	Public Library Services commenced an ambitious local and family history project, *South Australia's Memories*, to link local history collections held by	January – March 2022

Local and Family History Project	public libraries to the collections of the State Library. The project's focus is to determine and implement a locally developed and culturally appropriate model for equitable and open digital access to South Australian cultural heritage and genealogy resources. These resources provide network and sector partnership opportunities for genealogy and local history research, lifelong learning, leadership, and promotion of cultural identity. The project will develop a shared, enduring platform that is cost effective and easy to manage. This combined expertise will focus on improving collection discovery, access, and preservation for South Australian local heritage and genealogical resources.	
Provisions of eCollections to the Public	The digital content panel was awarded to two new suppliers and ensures successful provision and more accurate user statistics of eCollections that are increasing in demand. Public Library Services continues to work with digital content vendors to gain best value from the grant funding provided for eMagazines. The titles that are unused by customers have been reviewed, ensuring that the remaining titles and topics reflect customer interest based on usage statistics. This adjustment to content has also manifested in a price review with the vendor.	January – March 2022
INNOVATION AND DIGITAL HUBS		
being digital – **Adult Digital**	The State Government has directed $1 million from existing 2021-22 funding to be reallocated to a new formal adult digital	November 2021 – June 2022

Literacy Programs	literacy program for public libraries. ***being digital*** is a program and theme to promote digital assistance and learning to adult South Australians within South Australian Public Libraries. Network libraries focus on building digital literacy skills, in particular, the 'digital basics' (e.g., being safe online) to help people participate with confidence in today's digital world. Sub-Project Teams have formed and are meeting to focus on and develop related areas, such as Program Development, Staff Training, Equipment & Infrastructure, and Advocacy.	
New add-on feature for existing Blue Cloud Mobile Application	Public Library Services vendor, SirsiDynix, released a new add-on feature for the Blue Cloud Mobile application, that provides RFID patron self-check-in/out capability that works on both Apple and Android devices. The new feature has been approved and purchased for all 150 South Australian public library circulating branches and will be live by end of 2022.	July 2021 – June 2022
Libraries Board Innovation Fund	The Libraries Board Innovation Fund is an initiative to inspire the South Australian Public Library Network to explore and create a future where libraries will continue to be vital community hubs for the communities they serve. The Innovation Fund supports projects developed in partnership with local governments to better utilise their public libraries in addressing local needs and providing new library services with lasting benefits to their communities.	July 2021 – June 2022
PARTNERING WITH INTENT		

Public Library Services and SA Museum Partnership	**Young Explorers Program Resource Collection** Libraries SA began collaboration with the SA Museum to curate reading lists for the museum's early years program, *Young Explorers*. The *Young Explorers* program is aimed at children aged 3 to 5, offering them an interactive experience combining objects, stories, song, rhyme and play on a monthly theme. The curated lists allow for exposure of quality children's literature on the themes, which are available in the OneCard public library network. The lists offer an opportunity to extend learning for participants by clicking on titles to search for or reserve from their local public library.	July 2021
Chitter Chatter: Speech and language in the early years	Public Library Services partnered with Raising Literacy Australia to engage a speech pathologist to facilitate a professional development session for library staff working in children's services. 17 children's services officers attended the session, which explored communication development in children, speech sound development and expected age of acquisition, the components of language and expected age of acquisition, and how literacy experiences underpin them all. The program resulted in many strategies and practical tips for attendees to take back and apply within their library service.	September 2021
Tech Savvy Seniors program	Tech Savvy Seniors is a partnership between Public Library Services, the South Australian Public Library Network and Telstra. In 2020-21:	July 2021 – February 2022

	• 965 seniors accessed digital literacy workshops • Workshops were delivered across 22 country library branches • 98% of the participants agreed that the trainer and training resources were helpful and informative. • 66% of participants feel more confident using tablets, computers, or smart phones. • 64% of participants intend to access information online. Long-term outcomes six weeks after the course saw an improvement in wellbeing outcomes and 67% gained new skills to use in everyday life to improve active ageing.	
Antimicrobial Awareness Week	SA Health liaised with Public Library Services to promote Antimicrobial Awareness Week; an initiative organised by the World Health Organisation to raise awareness of antibiotic resistance. To develop awareness among primary school children, a colouring/drawing competition was promoted through public libraries.	October 2021
Electoral Commission of South Australia	Public Library Services partnered with the Electoral Commission of South Australia to provide a *Voter Engagement Program* for interested libraries. 27 participating libraries became Election Ambassadors, receiving information packs that contained accessible and inclusive resources to share with customers. This enabled libraries to communicate safe voting options and provide enrolment support for people in their communities.	March 2022

DELIVERING A SUSTAINABLE FUTURE		
Professional Development: ALIA Proficiency Program	Public Library Services facilitate the Australian Library and Information Association Proficiency Program. This year, a total of 33 network staff, along with two State Library of South Australia staff, took part in the professional development program. The aim of this four-month online course is to introduce new library staff to four basic library competencies. Due to the online nature of this program, it continued during COVID-19 restrictions.	July – September 2021
Professional Development: Accessing the collections of your State Library	In this interactive session delivered by Public Library Services and State Library of South Australia, staff from the South Australian Public Library Network were introduced to the Children's Literature Research Collection, examining ways for curatorial staff and educators to collaborate and bring these collections (and their stories) to life. Public Library staff were able to explore resources and services that can enrich their children's library learning programs. Feedback from public library staff was overwhelmingly positive, with staff indicating that they are more likely to access resources from the State Library for their communities after attending the sessions.	July 2021 – June 2022
Professional Development: Implementation of the Reading and Literacy Framework	Following the development of the Reading and Literacy Framework, an implementation plan and video was developed that introduced the framework to network staff. Several information sessions were delivered both online and face to face and the published framework was distributed to	July 2021 – February 2022

	all councils and stakeholders. Early Literacy and children's library staff were invited to attend a series of Reading and Literacy Framework workshop sessions, focusing on unpacking each key area of the framework through sharing library network examples to prompt discussion, reflection, and future planning.	
Getting started with State Library collections, resources and services - online professional development program for school community libraries.	In 2021 a new program of professional development for school community libraries was scheduled under the series titled ***Getting started with State Library collections, resources, and services.*** Consultation with a small focus group of school community libraries in late 2020 identified a series of topics as well as frequency, day, and timing. The delivery method for the professional development utilises the video-conferencing platform Microsoft TEAMS. The series of professional development sessions that included information on accessing State Library Collections and Family History and Genealogy services, attracted 85 participants throughout the year comprising of Librarians and Community Library Assistants from 24 regional school community library sites. All sessions are recorded to enable staff to access training post-delivery and during 2022 the program has been extended to Metropolitan and Country library staff.	July 2021 – June 2022
STEM Aboriginal Student Congress 2021	The STEM Aboriginal Student Congress is a state Department for Education initiative to engage and inspire the next generation of young Aboriginal scientists, technologists, engineers, and mathematicians. The Congress explores how STEM connects to Aboriginal life by highlighting	September 2021

	that many Aboriginal science, maths and engineering practices and knowledges either preceded or connect to western STEM knowledge. Public Library Services facilitated the delivery of two sessions, which were attended by students and teachers from Kaurna Plains School, Woodville High School and Adelaide High School, Aldinga Beach, Seaford Secondary College, and Playford International College. Students and teachers enjoyed State Library Collections that included crayon drawings created by children from Ernabella in 1941 and behind the scenes experiences, such as the demonstrated microfilming and digitisation of items from the Narungga Nation, showcasing changes in technology over time. A real highlight for the students was viewing library collections about Ngarrindjeri inventor, David Unaipon (one of the students is a direct relation). The 1909 volume of Australian Patents includes his patent application for the sheep shearing mechanism (featured on the $50 Australian note); tying the tour directly to the Year 7 & 8 students' study of David Unaipon's inventions. A pamphlet from 1951 written by David Unaipon himself, which was titled My Life Story, also brought the individual story behind the inventions to life. There were 23 student attendees over the two days.	
South Australian Public Library Network Performance Framework	The SAPLN Performance Framework is the result of two years of work undertaken by the South Australian Public Library Network to identify key outcomes we want to achieve through the work of public libraries and develop appropriate measures for each outcome.	July 2021 – June 2022

	It is a framework that is based on the [PuMP Blueprint](), a deliberate, step-by-step performance measurement process that makes measuring what matters faster, easier, more meaningful and engaging. Once the Framework was established, work commenced to build a data warehouse to collect, capture and distribute data identified in the Framework's outcomes measures. Public Library Services engaged the *Social Research Centre* to develop a survey to library members. The survey includes questions for which we cannot get information from our systems. The first 20,000 monthly surveys were distributed to registered library users in May 2022. In addition to this, a centralised data repository was created on the Network's Intranet for most of the Network's reporting requirements. The SAPLN Performance Framework is a living document and will evolve over time to ensure libraries are responsive to the changing needs of our communities. It is a practical measurement approach to ensure SAPLN identify KPIs that are meaningful, and we measure what really matters to public libraries and their users in South Australia.	
Your State Library – Your Learning Destination	In January, the Education Team facilitated a full day of online professional development sessions for educators. The sessions enabled educators to discover how the resources within the State Library can support their programs. The event attracted 90 bookings from various	January 2022

	learning organisations across South Australia, including teachers from metro and regional F-12 schools, school community libraries, professional organisations, and home educators.	
Inspired Libraries presentation	In March 2022, three individual two-hour online professional development sessions were offered to 150 staff across the network. These sessions showcased strategies to reinvigorate print usage, productivity of space and best practice in library layout, visual merchandising, and promotion. The presenter advocates for a continuous improvement approach, advising staff that consistent reviews of collection layouts and promotions can improve both customer access and loan statistics.	March 2022
Digital Skills self-assessment	Public Library Services collaborated with a network-based working group to develop and deliver a digital skills self-assessment survey for network staff. This survey was designed as part the Being Digital program, with the dual intentions of gauging network interest in digital skills, training and assessing staff confidence levels when dealing with public queries concerning digital topics. Public Library Services received 680 survey responses, which will inform future network training. Library managers were also provided a copy of their sites' data to facilitate further action if required.	March 2022
School Community Libraries Local Agreements	Public Library Services worked closely with the Department for Education and the Local Government Association in the development of local agreements between schools, the Libraries Board and Councils in the delivery of library services and	

	programs through the School Community Library (SCL) Program. The aim of the project is to provide flexibility and clarify expectations of each partner. The project methodology included: • the development of general operational guidelines for the effective local management of SCLs to support the induction of new principals and staff to the SCL program and guide the provision of effective library services at individual sites • consultation with funding partners, including principals of SCLs, library managers and council staff and elected members to establish individual agreements for all SCLs which provide for agreed flexibility within local contexts, and establish expectations of each local partner • establishing a Project Reference Group to 'test' the project deliverables • investigating how the Libraries Board grant funding is applied across SCLs. Roll out of the local agreements are planned in term 3, 2022.	

Corporate performance summary

Please refer to information provided in the table above, under the heading 'Agency Specific Objectives and Performance.

Employment opportunity programs

Program name	Performance
N/A	N/A

Agency performance management and development systems

Performance management and development system	Performance
The Department of Premier and Cabinet's Performance Development Planning (PDP) was in place throughout the year	95% of staff have completed their PDP

Work health, safety and return to work programs

Program name	Performance
Flu vaccination program	55% of staff participated in the flu vaccination program
Mental Health First Aid training	3 staff completed Mental Health First Aid training
WHS and IM Management System	Developed and maintained by the Department of the Premier and Cabinet and reported on centrally
WHS and IM training	92% of staff have completed mandatory WHS and IM training
Ergonomic Assessments	85% of staff have completed ergonomic assessments

Workplace injury claims	Current year 2021-22	Past year 2020-21	% Change (+ / -)
Total new workplace injury claims	1	1	0%
Fatalities	0	0	0%
Seriously injured workers*	0	0	0%
Significant injuries (where lost time exceeds a working week, expressed as frequency rate per 1000 FTE)	1	0	+100%

*number of claimants assessed during the reporting period as having a whole person impairment of 30% or more under the Return to Work Act 2014 (Part 2 Division 5)

Work health and safety regulations	Current year 2021-22	Past year 2020-21	% Change (+ / -)
Number of notifiable incidents (*Work Health and Safety Act 2012, Part 3)*	1	0	+100%
Number of provisional improvement, improvement and prohibition notices (*Work Health and Safety Act 2012 Sections 90, 191 and 195*)	0	0	0%

Return to work costs**	Current year 2021-22	Past year 2020-21	% Change (+ / -)
Total gross workers compensation expenditure ($)	28371.32	29274.74	-3.09%
Income support payments – gross ($)	0	0	0%

**before third party recovery

Data for previous years is available at: Libraries Board of South Australia Annual Report data - Dataset - data.sa.gov.au

Executive employment in the agency

Executive classification	Number of executives
SAES	3

Data for previous years is available at: Libraries Board of South Australia Annual Report data - Dataset - data.sa.gov.au

The Office of the Commissioner for Public Sector Employment has a workforce information page that provides further information on the breakdown of executive gender, salary and tenure by agency.

Financial performance

Financial performance at a glance

The following is a brief summary of the overall financial position of the agency. The information is unaudited. Full audited financial statements for 2021-2022 are attached to this report.

Statement of Comprehensive Income	2021-22 Budget $000s	2021-22 Actual $000s	Variation $000s	Past year 2020-21 Actual $000s
Total Income	35,671	37,114	1,443	38,988
Total Expenses	36,801	40,881	4,080	38,669
Net Result	**(1,130)**	**(3,767)**	**(2,637)**	**329**
Total Comprehensive Result	**(1,130)**	**(4,205)**	**(3,075)**	**329**

Statement of Financial Position	2021-22 Budget $000s	2021-22 Actual $000s	Variation $000s	Past year 2020-21 Actual $000s
Current assets	6,670	11,409	4,739	11,817
Non-current assets	235,919	232,425	(3,494)	239,666
Total assets	**242,589**	**243,834**	**1,245**	**251,483**
Current liabilities	3,362	2,869	(493)	2,988
Non-current liabilities	2,975	2,573	(402)	2,816
Total liabilities	**6,337**	**5,442**	**(895)**	**5,084**
Net assets	**236,252**	**238,392**	**2,140**	**245,679**
Equity	**236,252**	**238,392**	**2,140**	**245,679**

Consultants disclosure

The following is a summary of external consultants that have been engaged by the agency, the nature of work undertaken, and the actual payments made for the work undertaken during the financial year.

Consultancies with a contract value below $10,000 each

Consultancies	Purpose	$ Actual payment
All consultancies below $10,000 each - combined	Various	$500

Consultancies with a contract value above $10,000 each

Consultancies	Purpose	$ Actual payment
BDO Services	Development of Reports & Dashboards, Power BI assistance	$ 13,730
Libraries Alive! Pty Ltd	Collection Management Project	$ 15,085
Public Libraries SA	Tomorrow's Libraries Strategies	$30,000
KPPM Strategy	SCL Funding review	$27,320
	Total	$ 86,135.00

Data for previous years is available at: Libraries Board of South Australia Annual Report data - Dataset - data.sa.gov.au

See also the Consolidated Financial Report of the Department of Treasury and Finance for total value of consultancy contracts across the South Australian Public Sector.

Contractors disclosure

The following is a summary of external contractors that have been engaged by the agency, the nature of work undertaken, and the actual payments made for work undertaken during the financial year.

Contractors with a contract value below $10,000

Contractors	Purpose	$ Actual payment
All contractors below $10,000 each - combined	Various	$31,319.39

Contractors with a contract value above $10,000 each

Contractors	Purpose	$ Actual payment
Action Market Research	Monthly customer survey data collection	$11,500
ALS Library Services	Cataloguing	$ 62,241.95
BDO Advisory	Probity Advisory Services and Business Continuity Management	$ 12,258.40
BDO Services	South Australian Cyber Security Framework Implementation Plan	$ 17,312.50
Clare Parker	Review and Development – Collecting Plans for Archival Collections and Collection Survey Processing	$ 17,950
Janice Van De Veld	Research Services	$ 15,000
KPPM Strategy	Development of a Team Work Plan	$ 17,500
Sandwalk Partners	Visitor Experience Vision	$ 98,012.44
Comunet	Survey Forms and Investigations	$ 12,606

Contractors	Purpose	$ Actual payment
Cyberops Pty Ltd	Discovery workshop & debrief, vulnerability scan	$23,200
Dr Sally Stephenson	Oral History Project Officer	$11,250
Nation Creative	Campaign creative concept development, design, art, and digital printing	$22,134.50
Public Libraries SA	Develop a Philanthropic and Corporate partnerships strategy for PLS	$30,000
Ranstad Pty Ltd	Temporary administration staff	$21,375.12
	Total	$ 372,340.91

Data for previous years is available at: Libraries Board of South Australia Annual Report data - Dataset - data.sa.gov.au

The details of South Australian Government-awarded contracts for goods, services, and works are displayed on the SA Tenders and Contracts website. View the agency list of contracts.

The website also provides details of across government contracts.

Risk management

Risk and audit at a glance

The Board's Finance and Risk Committee meets quarterly and is responsible for providing advice and making recommendations to the Board on risk policy and strategy, performance against strategic priorities through the effective management of risks, and compliance against laws, regulations, published standards and community expectations of probity, accountability, and openness. The Board's accounts and internal control framework are audited by the Auditor-General's Department annually and the Board adopts and implements the Auditors' recommendations as required.

Fraud detected in the agency

Category/nature of fraud	Number of instances
Nothing to report	Nil

NB: Fraud reported includes actual and reasonably suspected incidents of fraud.

Strategies implemented to control and prevent fraud

The Libraries Board through the State Library of South Australia and Public Library Services has several strategies in place to control and prevent fraud.
The Finance and Risk Committee review the Financial Management Compliance Program annually; staff comply with the DPC Corruption and Maladministration Policy and DPC Corruption and Maladministration Control Strategy and staff participate in DPC fraud awareness training when it is made available.
Specific risks of fraud are identified in the risk registers of State Library of South Australia and Public Library Services along with strategies to minimise any such risks.

Data for previous years is available at: Libraries Board of South Australia Annual Report data - Dataset - data.sa.gov.au

Public interest disclosure

Number of occasions on which public interest information has been disclosed to a responsible officer of the agency under the *Public Interest Disclosure Act 2018:*

Nil

Data for previous years is available at: [Libraries Board of South Australia Annual Report data - Dataset - data.sa.gov.au](#)

Note: Disclosure of public interest information was previously reported under the *Whistleblowers Protection Act 1993* and repealed by the *Public Interest Disclosure Act 2018* on 1/7/2019.

Reporting required under any other act or regulation

Act or Regulation	Requirement
N/A	N/A

Reporting required under the *Carers' Recognition Act* 2005

N/A

Public complaints

Number of public complaints reported

Complaint categories	Sub-categories	Example	Number of Complaints 2021-22
Professional behaviour	Staff attitude	Failure to demonstrate values such as empathy, respect, fairness, courtesy, extra mile; cultural competency	3
Professional behaviour	Staff competency	Failure to action service request; poorly informed decisions; incorrect or incomplete service provided	0
Professional behaviour	Staff knowledge	Lack of service specific knowledge; incomplete or out-of-date knowledge	1
Communication	Communication quality	Inadequate, delayed or absent communication with customer	0
Communication	Confidentiality	Customer's confidentiality or privacy not respected; information shared incorrectly	0
Service delivery	Systems/technology	System offline; inaccessible to customer; incorrect result/information provided; poor system design	76
Service delivery	Access to services	Service difficult to find; location poor; facilities/ environment poor standard; not accessible to customers with disabilities	46
Service delivery	Process	Processing error: incorrect process used; delay in processing application;	6

Complaint categories	Sub-categories	Example	Number of Complaints 2021-22
		process not customer responsive	
Policy	Policy application	Incorrect policy interpretation: incorrect policy applied; conflicting policy advice given	0
Policy	Policy content	Policy content difficult to understand; policy unreasonable or disadvantages customer	0
Service quality	Information	Incorrect, incomplete, outdated, or inadequate information; not fit for purpose	12
Service quality	Access to information	Information difficult to understand, hard to find or difficult to use; not plain English	41
Service quality	Timeliness	Lack of staff punctuality; excessive waiting times (outside of service standard); timelines not met	4
Service quality	Safety	Maintenance; personal or family safety; duty of care not shown; poor security service/ premises; poor cleanliness	11
Service quality	Service responsiveness	Service design does not meet customer needs; poor service fit with customer expectations	4
No case to answer	No case to answer	Third party; customer misunderstanding; redirected to another agency; insufficient information to investigate	0

Complaint categories	Sub-categories	Example	Number of Complaints 2021-22
		Total	204

Additional Metrics	Total
Number of positive feedback comments	219
Number of negative feedback comments	204
Total number of feedback comments	423
% complaints resolved within policy timeframes	N/A no data recorded for this

Data for previous years is available at: [Libraries Board of South Australia Annual Report data - Dataset - data.sa.gov.au](#)

Service Improvements

The Library implemented a web-based print service in conjunction with Public Library Services. Customers can now send print jobs from their own devices to printers at the State Library.
Mobile device charging stations were installed in the Hub and in the Spence wing in response to customer needs and improved processes were implemented to provide customers with barcodes in a timely manner for access to eResources after registering.

Compliance Statement

State Library of South Australia is compliant with Premier and Cabinet Circular 039 – complaint management in the South Australian public sector	N
State Library of South Australia has communicated the content of PC 039 and the agency's related complaints policies and procedures to employees.	N

Appendix: Audited financial statements 2021-22

INDEPENDENT AUDITOR'S REPORT

To the Chair
Libraries Board of South Australia

Opinion

I have audited the financial report of the Libraries Board of South Australia for the financial year ended 30 June 2022.

In my opinion, the accompanying financial report gives a true and fair view of the financial position of the Libraries Board of South Australia as at 30 June 2022, its financial performance and its cash flows for the year then ended in accordance with relevant Treasurer's Instructions issued under the provisions of the *Public Finance and Audit Act 1987* and Australian Accounting Standards – Simplified Reporting Requirements.

The financial report comprises:

- a Statement of Comprehensive Income for the year ended 30 June 2022
- a Statement of Financial Position as at 30 June 2022
- a Statement of Changes in Equity for the year ended 30 June 2022
- a Statement of Cash Flows for the year ended 30 June 2022
- notes, comprising material accounting policies and other explanatory information
- a Certificate from the Deputy Chair, Libraries Board of South Australia, Director, State Library of South Australia and the Associate Director, Public Library and Corporate Services.

Basis for opinion

I conducted the audit in accordance with the *Public Finance and Audit Act 1987* and Australian Auditing Standards. My responsibilities under those standards are further described in the 'Auditor's responsibilities for the audit of the financial report' section of my report. I am independent of the Libraries Board of South Australia. The *Public Finance and Audit Act 1987* establishes the independence of the Auditor-General. In conducting the audit, the relevant ethical requirements of APES 110 *Code of Ethics for Professional Accountants (including Independence Standards)* have been met.

I believe that the audit evidence I have obtained is sufficient and appropriate to provide a basis for my opinion.

Responsibilities of the Director, State Library of South Australia and the Libraries Board of South Australia for the financial report

The Director, State Library of South Australia is responsible for the preparation of the financial report that gives a true and fair view in accordance with relevant Treasurer's Instructions issued under the provisions of the *Public Finance and Audit Act 1987* and the Australian Accounting Standards – Simplified Reporting Requirements, and for such internal control as management determines is necessary to enable the preparation of the financial report that gives a true and fair view and is free from material misstatement, whether due to fraud or error.

In preparing the financial report, the Director, State Library of South Australia is responsible for assessing the entity's ability to continue as a going concern, taking into account any policy or funding decisions the government has made which affect the continued existence of the entity. The Director, State Library of South Australia is also responsible for disclosing, as applicable, matters related to going concern and using the going concern basis of accounting unless the assessment indicates that it is not appropriate.

The Libraries Board of South Australia are responsible for overseeing the entity's financial reporting process.

Auditor's responsibilities for the audit of the financial report

As required by section 31(1)(b) of the *Public Finance and Audit Act 1987* and section 19(3) of the *Libraries Act 1982* I have audited the financial report of the Libraries Board of South Australia for the financial year ended 30 June 2022.

My objectives are to obtain reasonable assurance about whether the financial report as a whole is free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes my opinion. Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with Australian Auditing Standards will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of this financial report.

As part of an audit in accordance with Australian Auditing Standards, I exercise professional judgement and maintain professional scepticism throughout the audit. I also:

- identify and assess the risks of material misstatement of the financial report, whether due to fraud or error, design and perform audit procedures responsive to those risks, and obtain audit evidence that is sufficient and appropriate to provide a basis for my opinion. The risk of not detecting a material misstatement resulting from fraud is higher

than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control

- obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the Libraries Board of South Australia's internal control

- evaluate the appropriateness of accounting policies used and the reasonableness of accounting estimates and related disclosures made by the Director, State Library of South Australia

- conclude on the appropriateness of the Director, State Library of South Australia's use of the going concern basis of accounting and, based on the audit evidence obtained, whether a material uncertainty exists related to events or conditions that may cast significant doubt on the entity's ability to continue as a going concern. If I conclude that a material uncertainty exists, I am required to draw attention in my auditor's report to the related disclosures in the financial report or, if such disclosures are inadequate, to modify the opinion. My conclusion is based on the audit evidence obtained up to the date of the auditor's report. However, future events or conditions may cause an entity to cease to continue as a going concern

- evaluate the overall presentation, structure and content of the financial report, including the disclosures, and whether the financial report represents the underlying transactions and events in a manner that achieves fair presentation.

My report refers only to the financial report described above and does not provide assurance over the integrity of electronic publication by the entity on any website nor does it provide an opinion on other information which may have been hyperlinked to/from the report.

I communicate with the Director, State Library of South Australia and the Chair, Libraries Board of South Australia about, among other matters, the planned scope and timing of the audit and significant audit findings, including any significant deficiencies in internal control that I identify during the audit.

Daniel O'Donohue
Assistant Auditor-General (Financial Audit)

30 September 2022

Libraries Board of South Australia
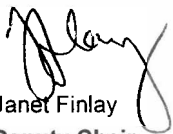
Financial Statements

For the year ended 30 June 2022

Libraries Board of South Australia
Certification of the Financial Statements
For the year ended 30 June 2022
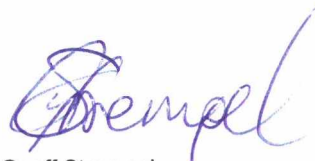
We certify that the:

- financial statements of the Libraries Board of South Australia:

    - are in accordance with the accounts and records of the Libraries Board of South Australia;

    - comply with relevant Treasurer's Instructions;

    - comply with relevant accounting standards; and

    - present a true and fair view of the financial position of the Libraries Board of South Australia at the end of the financial year and the result of its operation and cash flows for the financial year.

- internal controls employed by the Libraries Board of South Australia for the financial year over its financial reporting and its preparation of financial statements have been effective.

Janet Finlay
Deputy Chair
Libraries Board of South Australia
30 September 2022

Geoff Strempel
Director
State Library of South Australia
30 September 2022

Hanlie Erasmus
Associate Director Public Library and Corporate Services
Public Library Services
30 September 2022

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Libraries Board of South Australia
Statement of Comprehensive Income
For the year ended 30 June 2022

	Note	2022 $'000	2021 $'000
Income			
Recurrent operating grants	2.1	34 876	35 781
Fees and charges	2.2	56	191
Rent and facilities hire	2.3	96	111
Resources received free of charge	2.4	685	1 836
Investment income	2.5	664	570
Council contributions		164	112
Recoveries		318	227
Gain on market value movement of investments	6.3	-	45
Other income		255	125
Total income		**37 114**	**38 998**
Expenses			
Staff benefits expenses	3.3	12 480	12 125
Supplies and services	4.1	8 472	7 531
Accommodation and facilities	4.2	3 093	2 867
Depreciation and amortisation	5.1, 5.3	3 905	3 988
Subsidies to public libraries	4.3	12 821	12 158
Net loss from the disposal of non-current assets	4.4	110	-
Total expenses		**40 881**	**38 669**
Net result		**(3 767)**	**329**
Other Comprehensive Income			
Items that will not be reclassified to net result			
Gain / (loss) on sale of investments classified as fair value through other comprehensive income	4.4	(14)	553
Changes in fair value of investments classified as fair value through other comprehensive income		(424)	1 054
Total other comprehensive income		**(438)**	**1 607**
Total comprehensive result		**(4 205)**	**1 936**

The accompanying notes form part of these financial statements. The net result and total comprehensive result are attributable to the SA Government as owner.

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Libraries Board of South Australia
Statement of Financial Position
As at 30 June 2022

	Note	2022 $'000	2021 $'000
Current assets			
Cash and cash equivalents	6.1	10 599	10 471
Receivables	6.2	810	1 346
Total current assets		**11 409**	**11 817**
Non-current assets			
Receivables	6.2	8	15
Property, plant and equipment	5.1	79 710	83 604
Intangible assets	5.3	130	191
Research and heritage collections	5.4	141 700	144 563
Investments	6.3	10 877	11 293
Total non-current assets		**232 425**	**239 666**
Total assets		**243 834**	**251 483**
Current liabilities			
Payables	7.1	1 708	1 551
Staff benefits	3.4	1 121	1 382
Provisions	7.2	34	21
Lease liabilities	7.3	6	34
Total current liabilities		**2 869**	**2 988**
Non-current liabilities			
Payables	7.1	218	237
Staff benefits	3.4	2 258	2 522
Provisions	7.2	96	52
Lease liabilities	7.3	1	5
Total non-current liabilities		**2 573**	**2 816**
Total liabilities		**5 442**	**5 804**
Net assets		**238 392**	**245 679**
Equity			
Retained earnings		83 172	86 953
Investment reserve		1 439	1 863
Asset revaluation surplus		153 781	156 863
Total equity		**238 392**	**245 679**

The accompanying notes form part of these financial statements. The total equity is attributable to the SA Government as owner.

Libraries Board of South Australia
Statement of Changes in Equity
For the year ended 30 June 2022

	Asset revaluation surplus	Investment reserve	Retained earnings	Total equity
	$'000	$'000	$'000	$'000
Balance at 1 July 2020	**156 863**	**809**	**86 071**	**243 743**
Net result for 2020-21	-	-	329	**329**
Gain on sale of investments classified as fair value through other comprehensive income	-	553	-	**553**
Transfer of revaluation gain on sale of investments from investment reserve to retained earnings	-	(553)	553	**-**
Fair value movement of investments classified as fair value through other comprehensive income	-	1 054	-	**1 054**
Total comprehensive result for 2020-21	**-**	**1 054**	**882**	**1 936**
Balance at 30 June 2021	**156 863**	**1 863**	**86 953**	**245 679**
Net result for 2021-22	-	-	(3 767)	(3 767)
Loss on revaluation of research and heritage collections	(3 082)	-	-	(3 082)
Loss on sale of investments classified as fair value through other comprehensive income	-	(14)	-	(14)
Transfer of revaluation loss on sale of investments from investment reserve to retained earnings	-	14	(14)	-
Fair value movement of investments classified as fair value through other comprehensive income	-	(424)	-	(424)
Total comprehensive result for 2021-22	**(3 082)**	**(424)**	**(3 781)**	**(7 287)**
Balance at 30 June 2022	**153 781**	**1 439**	**83 172**	**238 392**

The accompanying notes form part of these financial statements. All changes in equity are attributable to the SA Government as owner.

Libraries Board of South Australia
Statement of Cash Flows
For the year ended 30 June 2022

	Note	2022 Inflows (Outflows) $'000	2021 Inflows (Outflows) $'000
Cash flows from operating activities			
Cash inflows			
Recurrent operating grants		34 892	36 000
Fees and charges		56	303
Rent and facilities hire		96	115
Resources received free of charge		52	1
Investment income		572	534
Council contributions		164	112
Recoveries		317	232
Other receipts		200	106
Cash generated from operations		**36 349**	**37 403**
Cash outflows			
Staff benefits payments		(12 999)	(12 590)
Payments for supplies and services		(6 993)	(6 755)
Payments for accommodation and facilities		(3 093)	(2 859)
Subsidies paid to public libraries		(12 821)	(12 158)
Cash used in operations		**(35 906)**	**(34 362)**
Net cash provided by operating activities		**443**	**3 041**
Cash flows from investing activities			
Cash inflows			
Proceeds from the sale of / maturity of investments		2 837	4 574
Proceeds from sale of property, plant and equipment		3	-
Cash generated from investing activities		**2 840**	**4 574**
Cash outflows			
Purchase of heritage collections		(244)	(227)
Purchase of investments		(2 846)	(4 165)
Purchase of property, plant and equipment		(34)	(481)
Cash used in investing activities		**(3 124)**	**(4 873)**
Net cash used in investing activities		**(284)**	**(299)**
Cash flows from financing activities			
Cash outflows			
Repayment of principal portion of lease liabilities		(31)	(49)
Cash used in financing activities		**(31)**	**(49)**
Net cash used in financing activities		**(31)**	**(49)**
Net increase in cash and cash equivalents		**128**	**2 693**
Cash and cash equivalents at the beginning of the period		10 471	7 778
Cash and cash equivalents at the end of the period	6.1	**10 599**	**10 471**

The accompanying notes form part of these financial statements.

6

Libraries Board of South Australia
Notes to and forming part of the financial statements
For the year ended 30 June 2022

1. About the Libraries Board of South Australia

The Libraries Board of South Australia (the Board) is a not-for-profit statutory authority established pursuant to section 8 of the *Libraries Act 1982* (the Act). The Board is charged with the management of the State Library of South Australia (SLSA) and the Public Library Services (PLS) under the Act.

1.1. Basis of preparation

These financial statements are general purpose financial statements prepared in compliance with:

- section 23 of the *Public Finance and Audit Act 1987*;
- Treasurer's Instructions and Accounting Policy Statements issued by the Treasurer under the *Public Finance and Audit Act 1987*; and
- relevant Australian Accounting Standards applying simplified disclosures.

These are the first financial statements prepared in accordance with Australian Accounting Standards – Simplified Disclosures. In the prior year, the financial statements were prepared in accordance with Australian Accounting Standards – Reduced Disclosure Requirements. There has been no impact on the recognition and measurement of amounts recognised in the statements of financial position, profit and loss and other comprehensive income and cash flows of the Board as a result of the change in the basis of preparation.

The financial statements have been prepared based on a 12 month reporting period and presented in Australian currency. All amounts in the financial statements and accompanying notes have been rounded to the nearest thousand dollars ($'000). The historical cost convention is used unless a different measurement basis is specifically disclosed in the note associated with the item measured.

Assets and liabilities that are to be sold, consumed or realised as part of the normal operating cycle have been classified as current assets or current liabilities. All other assets and liabilities are classified as non-current.

Significant accounting policies are set out throughout the notes.

Income, expenses and assets are recognised net of the amount of GST except:

- when the GST incurred on a purchase of goods or services is not recoverable from the Australian Taxation Office (ATO), in which case the GST is recognised as part of the cost of acquisition of the asset or as part of the expense item applicable; and
- receivables and payables, which are stated with the amount of GST included.

The net GST receivable/payable to the ATO is not recognised as a receivable/payable in the Statement of Financial Position as the Board is a member of a GST group of the Department of the Premier and Cabinet (DPC) which is responsible for the remittance and collection of GST. As such, there are no cash flows relating to GST transactions with the ATO in the Statement of Cash Flows.

1.2. Objectives and programs

Objectives

The objectives of the Board as prescribed under the Act are as follows:

- formulate policies and guidelines for the provision of public library services
- establish, maintain and expand collections of library materials
- administer the State Library
- promote, encourage and assist in the establishment, operation and expansion of public libraries and public library services by councils and others.

Libraries Board of South Australia
Notes to and forming part of the financial statements
For the year ended 30 June 2022

1.2. Objectives and programs (continued)

Programs

The Board undertakes the following programs:

- *Provision of State Library Services* - to provide, through the SLSA, a comprehensive library and information service for the economic, educational, cultural and social benefit of South Australia and its citizens.

- *Support of Public Library Services* - to provide, through PLS and the distribution of State subsidies, an equitable and responsible provision of resources, support and services to public libraries and community information agencies.

The tables on the following pages present income, expenses, assets and liabilities attributable to each program.

Libraries Board of South Australia
Notes to and forming part of the financial statements
For the year ended 30 June 2022

1.2. Objectives and programs (continued)

Income and Expenses by program

	Provision of State Library Services		Support of Public Library Services		Eliminations		Total	
	2022	**2021**	**2022**	**2021**	**2022**	**2021**	**2022**	**2021**
	$'000	**$'000**	**$'000**	**$'000**	**$'000**	**$'000**	**$'000**	**$'000**
Income								
Recurrent operating grants	14 866	15 080	20 010	20 701	-	-	34 876	35 781
Fees and charges	56	191	-	-	-	-	56	191
Rent and facilities hire	96	111	-	-	-	-	96	111
Resources received free of charge	596	1 753	89	83	-	-	685	1 836
Investment income	664	570	-	-	-	-	664	570
Council contributions	-	-	164	112	-	-	164	112
Recoveries	172	142	146	85	-	-	318	227
Gain on market value movement of investments	-	45	-	-	-	-	-	45
Other income	460	173	1	-	(206)	(48)	255	125
Total income	**16 910**	**18 065**	**20 410**	**20 981**	**(206)**	**(48)**	**37 114**	**38 998**
Expenses								
Staff benefits expenses	9 586	9 517	2 894	2 608	-	-	12 480	12 125
Supplies and services	3 345	2 963	5 333	4 616	(206)	(48)	8 472	7 531
Accommodation and facilities	3 070	2 856	23	11	-	-	3 093	2 867
Depreciation and amortisation	3 868	3 913	37	75	-	-	3 905	3 988
Subsidies to public libraries	-	-	12 821	12 158	-	-	12 821	12 158
Net loss from the disposal of non-current assets	86	-	24	-	-	-	110	-
Total expenses	**19 955**	**19 249**	**21 132**	**19 468**	**(206)**	**(48)**	**40 881**	**38 669**
Net result	**(3 045)**	**(1 184)**	**(722)**	**1 513**	**-**	**-**	**(3 767)**	**329**

Libraries Board of South Australia
Notes to and forming part of the financial statements
For the year ended 30 June 2022

1.2. Objectives and programs (continued)

Assets and liabilities by program

	Provision of State Library Services		Support of Public Library Services		Total	
	2022	**2021**	**2022**	**2021**	**2022**	**2021**
	$'000	**$'000**	**$'000**	**$'000**	**$'000**	**$'000**
Current assets						
Assets	8 437	8 170	2 972	3 647	11 409	11 817
Total current assets	**8 437**	**8 170**	**2 972**	**3 647**	**11 409**	**11 817**
Non-current assets						
Assets	232 402	239 568	23	98	232 425	239 666
Total non-current assets	**232 402**	**239 568**	**23**	**98**	**232 425**	**239 666**
Current liabilities						
Liabilities	1 672	1 822	1 197	1 166	2 869	2 988
Total current liabilities	**1 672**	**1 822**	**1 197**	**1 166**	**2 869**	**2 988**
Non-current liabilities						
Liabilities	2 106	2 276	467	540	2 573	2 816
Total non-current liabilities	**2 106**	**2 276**	**467**	**540**	**2 573**	**2 816**
Net assets	**237 061**	**243 640**	**1 331**	**2 039**	**238 392**	**245 679**

Libraries Board of South Australia
Notes to and forming part of the financial statements
For the year ended 30 June 2022

2. Income

2.1. Recurrent operating grants

Grants are recognised on receipt. The Board received an annual recurrent operating grant of $34.876 million (2021 $35.781 million) from DPC. The operating grant is the primary source of revenue for the Board.

2.2. Fees and charges

	2022 $'000	2021 $'000
Photocopying services	16	50
Fees for services	29	34
Lecturing services	-	100
Other fees and charges	11	7
Total revenues from fees and charges	**56**	**191**

Revenue from photocopying services is recognised at a point in time as services are provided. Revenue for fees for services including Trove uploads, and other fees and charges are recognised as services are provided.

2.3. Rent and facilities hire

	2022 $'000	2021 $'000
Rental income	91	74
Facilities hire	5	37
Total revenues from rent and facilities hire	**96**	**111**

Revenue from facilities hire and rental income is recognised when services are provided.

2.4. Resources received free of charge

	2022 $'000	2021 $'000
Conservation services	210	102
Donated assets	18	1 346
Bequests and donations	52	1
Services received free of charge - Shared Services SA	205	191
Services received free of charge - DPC ICT	200	196
Total resources received free of charge	**685**	**1 836**

Resources received free of charge are recorded as income and expenditure in the Statement of Comprehensive Income at their fair value.

Under an arrangement with Artlab Australia, a division of DPC, Artlab Australia receives SA Government appropriation to perform conservation services on the Board's heritage collections. The value of this work performed is recognised as resources received free of charge in income and a corresponding amount included as preservation activities in note 4.1.Supplies and services.

Libraries Board of South Australia
Notes to and forming part of the financial statements
For the year ended 30 June 2022

2.4. Resources received free of charge (continued)

Contributions of services are recognised only when a fair value can be determined reliably, and the services would be purchased if they had not been donated. The Board receives Financial Accounting, Taxation, Payroll, Accounts Payable and Accounts Receivable services from Shared Services SA free of charge. The Board receives centralised information communication technology services (StateNet) free of charge from DPC.

2.5. Investment income

	2022	2021
	$'000	$'000
Dividends	365	258
Interest	23	109
Dividend imputation credits	147	124
Distributions	129	79
Total investment revenues	**664**	**570**

Interest revenue is recognised taking into account the interest rates applicable to the financial assets. Dividend income is recognised when the right to receive a dividend has been declared.

3. Board, committees and staff

3.1. Key management personnel

Key management personnel of the Board include the Minister for Arts, responsible for the Arts portfolio, the Chair and members of the Board, and the Director of the State Library of South Australia, the Associate Director, State Library Services, and the Associate Director, Public Library and Corporate Services, all of whom have responsibility for the strategic direction and management of the Board.

Total compensation for the Board's key management personnel was $756 000 (2021 $646 000). This amount excludes salaries and other benefits the Minister receives. The Minister's remuneration and allowances are set by the *Parliamentary Remuneration Act 1990* and the Remuneration Tribunal of SA respectively and are payable from the Consolidated Account (via the Department of Treasury and Finance (DTF)) under section 6 of the *Parliamentary Remuneration Act 1990.*

Transactions with key management personnel and other related parties

There were no significant transactions between key management personnel and other related parties.

3.2. Board and committee members

Members during the 2022 financial year were:

BM Linn AM (Chair)
JMH Finlay
SG Hicks
JY Whittaker
MK Berghuis
BM Lewis
Prof. J Cys
Prof. AE Nettelbeck

Libraries Board of South Australia
Notes to and forming part of the financial statements
For the year ended 30 June 2022

3.2. Board and committee members (continued)

Board and committee remuneration

The number of board members whose remuneration received or receivable falls within the following bands:

	2022	2021
$0 - $19 999	8	8
Total number of Board members	**8**	**8**

The total remuneration received or receivable by members was $59 000 (2021 $47 000). Remuneration of members reflects all costs of performing board and committee duties including sitting fees, superannuation contributions, salary sacrifice benefits, fringe benefits and any related fringe benefits tax.

In accordance with the DPC Circular No. 16, government employees did not receive any remuneration for board and committee duties during the reporting period. Unless otherwise disclosed, transactions between members are on conditions no more favourable than those that it is reasonable to expect the entity would have adopted if dealing with the related party at arm's length.

3.3. Staff benefits expenses

	2022 $'000	2021 $'000
Salaries and wages	9 042	8 992
Employment on-costs - superannuation	1 145	1 070
Annual leave	938	844
Targeted voluntary separation packages and rejuvenation scheme packages	393	334
Payroll tax	570	547
Long service leave	(5)	(20)
Skills and experience retention leave	93	99
Board fees	52	43
Workers compensation provision adjustment	59	23
Other staff related expenses	193	193
Total staff benefits expenses	**12 480**	**12 125**

Employment on-costs - superannuation

The superannuation employment on-cost charge represents the Board's contributions to superannuation plans in respect of current services of current staff. DTF centrally recognises the superannuation liability in the whole-of-government financial statements.

Libraries Board of South Australia
Notes to and forming part of the financial statements
For the year ended 30 June 2022

3.3.   Staff benefits expenses (continued)

Staff remuneration

The number of staff whose remuneration received or receivable falls within the following bands:

	2022	2021
	No	No
$177 001 to $197 000	-	2
$197 001 to $217 000	2	-
$237 001 to $257 000	1	1
Total	**3**	**3**

The total remuneration received by those staff for the year was $654 000 (2021 $597 000).

The table includes all staff who received remuneration equal to or greater than the base executive remuneration level during the year. Remuneration of staff reflects all costs of employment including salaries and wages, payments in lieu of leave, superannuation contributions, termination payments, salary sacrifice benefits, fringe benefits and any related fringe benefits tax paid.

Targeted voluntary separation packages (TVSP's)

	2022	2021
	$'000	$'000
Amounts paid to separated staff:		
Targeted voluntary separation packages	393	334
Leave paid to separated staff	159	39
Net cost to the Board	**552**	**373**

2022 TVSP's include separations resulting from rejuvenation packages of $305 000. The number of staff who received a TVSP during the reporting period was 1 (2021 3). The number of staff who received a rejuvenation scheme package during the reporting period was 8 (2021 0).

3.4.   Staff benefits liability

	2022	2021
	$'000	$'000
Current		
Annual leave	764	674
Long service leave	215	298
Skills and experience retention leave	108	108
Accrued salaries and wages	34	302
Total current staff benefits	**1 121**	**1 382**
Non-current		
Long service leave	2 258	2 522
Total non-current staff benefits	**2 258**	**2 522**
Total staff benefits	**3 379**	**3 904**

Staff benefits accrue as a result of services provided up to the reporting date that remain unpaid. Long-term staff benefits are measured at present value and short-term staff benefits are measured at nominal amounts.

Libraries Board of South Australia
Notes to and forming part of the financial statements
For the year ended 30 June 2022

3.4. Staff benefits liability (continued)

Salaries and wages, annual leave, skills and experience retention leave, and sick leave

The liability for salaries and wages is measured as the amount unpaid at the reporting date at remuneration rates current at the reporting date.

The annual leave liability and the skills and experience retention leave liability in full are expected to be payable within 12 months and is measured at the undiscounted amount expected to be paid.

No provision has been made for sick leave as all sick leave is non-vesting and the average sick leave taken in future years by staff is estimated to be less than the annual entitlement for sick leave.

The salary inflation rate for annual leave and skills and experience retention leave liability changed from 2% in 2021 to 1.5% in 2022.

Long service leave liability - measurement

The liability for long service leave is measured as the present value of expected future payments to be made in respect of services provided by staff up to the end of the reporting period using the projected unit credit method.

AASB 119 Employee Benefits contains the calculation methodology for long service leave liability.

The actuarial assessment performed by the DTF has provided a basis for the measurement of long service leave and is based on actuarial assumptions on expected future salary and wage levels, experience of staff departures and periods of service. These assumptions are based on staff data over SA Government entities.

AASB 119 Employee Benefits requires the use of the yield on long-term Commonwealth Government bonds as the discount rate in the measurement of the long service leave liability. The yield on long-term Commonwealth Government bonds has increased from 1.25% in 2021 to 3.5% in 2022.

This increase in the bond yield, which is used as the rate to discount future long service leave cash flows, results in a decrease in the reported long service leave liability.

The net financial effect of the changes to actuarial assumptions in the current financial year is a decrease in the long service leave liability and employee benefits expense of $324 000. The impact on future periods is impracticable to estimate as the long service leave liability is calculated using a number of demographical and financial assumptions – including the long-term discount rate.

The actuarial assessment performed by the DTF left the salary inflation rate at 2.5% for long service leave liability. As a result, there is no net financial effect resulting from changes in the salary inflation rate.

Libraries Board of South Australia
Notes to and forming part of the financial statements
For the year ended 30 June 2022

4. Expenses

4.1. Supplies and services

	2022 $'000	2021 $'000
Information technology and communication charges	2 041	2 153
Freight, courier, and postage	1 925	1 792
Contractors	403	326
Cataloguing and end processing	535	434
Membership / Subscriptions	130	156
Electronic resources	305	265
Consultants' fees	87	139
Business services charge	405	387
Maintenance	26	44
Insurance and risk management	209	188
Projects	202	298
Marketing and promotion	191	88
Preservation activities	244	130
Minor equipment purchases	325	238
Accommodation	9	19
Exhibitions	23	4
Licences	313	419
Doubtful debts	-	(5)
Other*	1 099	456
Total supplies and services	**8 472**	**7 531**

* Includes audit fees paid/payable to the Auditor-General's Department relating to work performed under the *Public Finance and Audit Act 1987* of $56 000 (2021 $54 000). No other services were provided by the Auditor-General's Department.

4.2. Accommodation and facilities

	2022 $'000	2021 $'000
Accommodation	1 344	1 270
Facilities	1 218	1 118
Security	531	479
Total accommodation and facilities	**3 093**	**2 867**

Most of the Board's accommodation is provided by the Department for Infrastructure and Transport under Memoranda of Administrative Arrangement issued in accordance with Government-wide accommodation policies. These arrangements do not meet the definition of a lease set out in *AASB 16 Leases* and accordingly are expensed.

Libraries Board of South Australia
Notes to and forming part of the financial statements
For the year ended 30 June 2022

4.3. Subsidies to public libraries

	2022 $'000	2021 $'000
Library materials contribution	6 531	6 301
Operating contribution	5 108	5 200
Being digital	698	-
Library materials local purchase contribution	429	602
Community information contribution	35	35
Community information access	20	20
Total subsidies to public libraries	**12 821**	**12 158**

4.4. Net loss from the disposal of non-current assets

	2022 $'000	2021 $'000
Investments		
Proceeds from disposal included in Net Result	2 182	-
Less net book value of assets disposed included in Net Result	(2 195)	-
Net loss from disposal of investments included in Net Result	**(13)**	**-**
Property, plant and equipment		
Proceeds from disposal	3	-
Less net book value of assets disposed	(58)	-
Net loss from disposal of property, plant and equipment	**(55)**	**-**
Research and heritage collections		
Proceeds from disposal	-	-
Less net book value of assets disposed	(42)	-
Net loss from disposal of research and heritage collections	**(42)**	**-**
Total proceeds from disposal included in Net Result	2 185	-
Less total net book value of assets disposed included in Net Result	(2 295)	-
Total net loss from disposal of non-current assets included in Net Result	**(110)**	**-**
Investments		
Proceeds from disposal through other comprehensive income (OCI)	655	4 574
Less net book value of assets disposed through OCI	(669)	(4 021)
Gain / (loss) on sale of investments classified as fair value through OCI	**(14)**	**553**
Total assets		
Proceeds from disposal	2 840	4 574
Less net book value of assets disposed	(2 964)	(4 021)
Total net gain / (loss) from disposal of non-current assets	**(124)**	**553**

Libraries Board of South Australia
Notes to and forming part of the financial statements
For the year ended 30 June 2022

5. Non-financial assets

5.1. Property, plant and equipment

Property, plant and equipment comprise tangible assets owned and right-of-use (leased) assets. The assets presented in the table on the following page do not meet the definition of investment property.

All non-current assets with a value of $10 000 or greater are capitalised, with the exception of compactus and lifts category.

Componentisation of complex assets is only performed when the complex asset's fair value at the time of acquisition is equal to or in excess of $5 million for infrastructure assets and $1 million for other assets.

Property, plant and equipment is recorded at fair value. Details about the Board's approach to fair value is set out in note 5.5.

Impairment

Revaluation of property, plant and equipment is undertaken on a regular cycle as detailed in note 5.5. If at any time management considers that the carrying amount of an asset materially differs from its fair value, then the asset will be revalued regardless of when the last valuation took place.

There were no indications of impairment of property, plant and equipment as at 30 June 2022.

Property, plant and equipment leased by the Board have been assessed for impairment. There was no indication of impairment. No impairment loss or reversal of impairment loss was recognised.

Useful Life

Depreciation and amortisation are calculated on a straight-line basis. Property, plant and equipment and intangible assets depreciation and amortisation are calculated over the estimated useful life as follows:

Class of asset	Useful life (years)
Buildings and improvements	10-50
Plant and equipment	5-30
Computer equipment	3-10
Compactus and lifts	30
Intangible assets	3-10
Right-of-use assets	Lease term

The research and heritage collections are kept under special conditions to minimise deterioration and are anticipated to have very long and indeterminate useful lives. No amount for depreciation has been recognised, as their service potential has not, in any material sense, been consumed during the reporting period.

Review of accounting estimates

Assets' residual values, useful lives and depreciation/amortisation methods are reviewed and adjusted, if appropriate, on an annual basis. Changes in the expected life or the expected pattern of consumption of future economic benefits embodied in the asset are accounted for prospectively by changing the time period or method, as appropriate.

Libraries Board of South Australia
Notes to and forming part of the financial statements
For the year ended 30 June 2022

5.1. Property, plant and equipment (continued)

Reconciliation 2021-22

	Land	Buildings and improv.	Work in progress	Compactus and lifts	Plant and equip.	Computer equip.	Total tangible assets	ROU Vehicles	ROU Buildings	Total ROU	Total Property, plant and equipment
	$'000	$'000	$'000	$'000	$'000	$'000	$'000	$'000	$'000	$'000	$'000
Carrying amount at the beginning of the period	12 300	69 044	-	1 472	441	313	83 570	26	8	34	83 604
Additions	-	-	-	11	-	-	11	-	-	-	11
Depreciation and amortisation	-	(3 522)	-	(106)	(87)	(103)	(3 818)	(18)	(8)	(26)	(3 844)
Disposals	-	-	-	-	(34)	(23)	(57)	(1)	-	(1)	(58)
Other	-	2	-	(2)	(2)	(1)	(3)	-	-	-	(3)
Carrying amount at the end of the period	**12 300**	**65 524**	**-**	**1 375**	**318**	**186**	**79 703**	**7**	**-**	**7**	**79 710**
Gross carrying amount											
Gross carrying amount	12 300	145 086	-	3 163	1 667	1 057	163 273	24	-	24	163 297
Accumulated depreciation	-	(79 562)	-	(1 788)	(1 349)	(871)	(83 570)	(17)	-	(17)	(83 587)
Carrying amount at the end of the period	**12 300**	**65 524**	**-**	**1 375**	**318**	**186**	**79 703**	**7**	**-**	**7**	**79 710**

Libraries Board of South Australia
Notes to and forming part of the financial statements
For the year ended 30 June 2022

5.2. Property, plant and equipment leased by the Board

Right-of-use assets leased by the Board as lessee are measured at cost and there were no indications of impairment.

Short-term leases of 12 months or less and low-value leases, where the underlying asset value is less than $15 000, are not recognised as right-of-use assets.

The Board had a limited number of leases:

- 2 motor vehicle leases with the South Australian Government Financing Authority (SAFA). Motor vehicle leases are non-cancellable, with rental payments monthly in arrears. Motor vehicle lease terms can range from 3 years (60,000km) up to 5 years (100,000km). No contingent rental provisions exist within the lease agreements and no options exist to renew the leases at the end of their term.

- Part ground floor lease at Collinswood for storage of the State Library of South Australia records (ended in October 2021).

The lease liabilities and interest related to the right-of-use assets are detailed in note 7.3. The Board's maturity analysis of its lease liabilities is disclosed in note 7.3. Cash outflows related to right of use assets are disclosed in note 7.3.

5.3. Intangible assets

Intangible assets are initially measured at cost and are tested for indications of impairment at each reporting date. Following initial recognition, intangible assets are carried at cost less accumulated amortisation and any accumulated impairment losses.

The acquisition of or internal development of software is capitalised only when the expenditure meets the definition and recognition criteria and when the amount of expenditure is greater than or equal to $10 000.

Reconciliation 2021-22

	Computer software	Total
	$'000	$'000
Carrying amount at the beginning of the period	191	191
Amortisation	(61)	(61)
Carrying amount at the end of the period	130	130
Gross carrying amount		
Gross carrying amount	485	485
Accumulated amortisation	(355)	(355)
Carrying amount at the end of the period	130	130

Libraries Board of South Australia
Notes to and forming part of the financial statements
For the year ended 30 June 2022

5.4. Research and heritage collections

	2022					2021		
	Opening balance	Additions	Revaluation increment/ (decrement)	Disposals	Total	Opening balance	Additions	Total
	$'000	$'000			$'000	$'000	$'000	$'000
General Reference Collections	52 984	194	2 228	(24)	55 382	52 797	187	52 984
Published Heritage Collections	20 613	24	(125)	-	20 512	20 597	16	20 613
Published Special Collections	28 758	9	(3 837)	-	24 930	28 739	19	28 758
Archival Collections	35 932	34	(2 843)	(18)	33 105	35 908	24	35 932
Significant or Iconic Collections	6 276	-	1 495	-	7 771	5 353	923	6 276
Total research and heritage collections	**144 563**	**261**	**(3 082)**	**(42)**	**141 700**	**143 394**	**1 169**	**144 563**

Libraries Board of South Australia
Notes to and forming part of the financial statements
For the year ended 30 June 2022

5.4.   Research and heritage collections (continued)

Valuation basis

Public library services collections

The film collection is valued at zero value on the basis that this collection is not being added to, is rarely used and may not be disposed under the terms of its original acquisition.

Research and heritage collections

In accordance with fair value principles adopted under *AASB 13 Fair Value Measurement* and *AASB 116 Property, Plant and Equipment,* a revaluation must be completed at least every six years.

The collections were valued as at 30 June 2022 by Mr. P Tinslay, NCJV Registered Valuer, of Aon Risk Services (Fine Arts Division).

This valuer specialises in the valuation of heritage assets. This valuation has been carried out in accordance with the principles determined by the International Valuation Standards Committee. These international standards have been followed except where they are altered by Australian Law or by local standards as laid out by the Australian Property Institute.

The market approach has been utilised to determine fair value. The market approach provides an indication of value by comparing the subject asset with identical or similar assets for which price information is available. This approach considers the prices of identical or similar assets that are listed or offered for sale and may necessitate adjusting the price information from other transactions to reflect any differences in the terms of the actual transaction and the basis of value and any assumptions adopted in the valuation being undertaken, as well as differences in the legal, economic or physical characteristics of the assets in other transactions and the asset being valued.

Where inputs to the fair value measurement are considered level 2 in the fair value hierarchy they have been observed from the market and the valuer has made relatively minor adjustments for differences in asset characteristics.

The collection includes digital items received at no cost through legal deposit under the *Libraries Act 1982* and the Board is not able to sell, and items the State Library has digitised from the physical item or obtained another way. These digital collection items cannot be reliably measured or assigned a value and are immaterial to the overall collection value and/or size.

A review of the financial reporting of the Research and Heritage Collections was undertaken as part of the revaluation process. The outcome of this review is that for financial reporting purposes the collections will be grouped based on collection category rather than location or format. The 2020-2021 comparative figures have been reinstated based on the new categorisation.

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5.5. Fair Value

AASB 13 Fair Value Measurement defines fair value as the price that would be received to sell an asset or paid to transfer a liability in an orderly transaction between market participants, in the principal or most advantageous market, at the measurement date.

Initial recognition

Non-current tangible assets are initially recorded at cost or at the value of any liabilities assumed, plus any incidental cost involved with the acquisition.

Where assets are acquired at no value, or minimal value, they are recorded at fair value in the Statement of Financial Position. However, if the assets are acquired at no or nominal value as part of a restructure of administrative arrangements, then the assets are recognised at book value (i.e. the amount recorded by the transferor public authority immediately prior to the restructure).

Revaluation

Property, plant and equipment, other than right of use assets, are subsequently measured at fair value after allowing for accumulated depreciation.

Non-current tangible assets are valued at fair value and revaluation of non-current assets or a group of assets is only performed when the fair value at the time of acquisition is greater than $1 million and estimated useful life is greater than three years.

Revaluation is undertaken on a regular cycle as detailed below. If at any time management considers that the carrying amount of an asset materially differs from its fair value, then the asset will be revalued regardless of when the last valuation took place.

Land and buildings

An independent valuation of land and buildings owned by the Board was performed as at 30 June 2020 by a Certified Practising Valuer from Liquid Pacific Holdings Pty. Ltd.

Fair value of land has been determined using the market approach. The valuation was based on recent market transactions for similar land in the area and includes adjustment for factors specific to the land such as size and location. For land classified as restricted in use, fair value was determined by applying an adjustment to reflect the restriction.

The fair value of buildings was determined using current replacement cost, due to there not being an active market. The current replacement cost considered the need for ongoing provision of government services, specialised nature and restricted use of the assets, their size, condition and location.

The valuation used estimates about construction materials that would be required to replace the buildings, information about current construction costs were derived from building costs guides, internal records such as recent tender documents, construction invoices etc. and the estimated useful life due to age and condition of the building.

Plant and equipment

All items of plant and equipment owned by the Board that had a fair value at the time of acquisition less than $1 million or had an estimated useful life less than three years have not been revalued. The carrying value of these items is deemed to approximate fair value.

Heritage assets

An independent valuation of heritage assets was performed as at 30 June 2022 by Mr. P. Tinslay, NCJV Registered Valuer, of Aon Risk Services (Fine Arts Division). Fair value was determined by using the market approach.

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6. Financial assets

6.1. Cash and cash equivalents

	2022 $'000	2021 $'000
Deposits with the Treasurer	10 592	10 464
Cash on hand	7	7
Total cash and cash equivalents	**10 599**	**10 471**

Cash is measured at nominal amounts.

Deposits with the Treasurer

Deposits with the Treasurer are funds held in the Libraries Board of South Australia Account, an account held with the Treasurer of South Australia pursuant to section 21 of the *Public Finance and Audit Act 1987* (PFAA), and funds held in the Arts South Australia Operating Account, an account held with the Treasurer of South Australia pursuant to section 8 of the PFAA.

The cash balance includes $1.53 million (2021 $1.75 million) of unspent funding allocated to public libraries for the purchase of library materials.

Trust Accounts

Public Library Services allocates funding to populations located in aboriginal lands and unincorporated areas that currently do not have a local council authority. These funds are controlled by the Board and are included in the cash balance at 30 June 2022. The total of these accounts is $263 000 (2021 $215 000).

6.2. Receivables

Current	2022 $'000	2021 $'000
Trade receivables		
From government entities	76	-
From non-government entities	79	116
Total trade receivables	**155**	**116**
Prepayments	441	1 082
Accrued revenues	214	148
Total current receivables	**810**	**1 346**
Non-current		
Statutory receivables		
Workers compensation recoveries	2	1
Total statutory receivables	**2**	**1**
Prepayments	6	14
Total non-current receivables	**8**	**15**
Total receivables	**818**	**1 361**

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6.2. Receivables (continued)

Receivables arise in the normal course of selling goods and services to other government agencies and to the public. Receivables are normally settled within 30 days after the issue of an invoice or the goods/services have been provided under a contractual arrangement.

Receivables, prepayments and accrued revenues are non-interest bearing. Receivables are held with the objective of collecting the contractual cash flows and they are measured at amortised cost. Statutory receivables do not arise from contracts with customers. They are recognised and measured similarly to contractual receivables (except impairment) but are not classified as financial instruments for disclosure purposes.

Allowance for impairment loss on receivables

	2022 $'000	2021 $'000
Carrying amount at the beginning of the period	-	5
Increase/(decrease) in allowance recognised in profit or loss	-	(5)
Carrying amount at the end of the period	-	-

Impairment losses relate to receivables arising from contracts with customers that are external to SA Government.

Refer to note 10.1 for details regarding credit risk and the methodology for determining impairment.

6.3. Investments

	2022 $'000	2021 $'000
Non-current		
Shares and other investments		
Carrying amount at the beginning of period	11 293	10 050
Additions	2 872	4 165
Disposals	(2 864)	(4 021)
Investment market value movement at end of financial year	(424)	1 099
Total non-current investments	**10 877**	**11 293**

Reconciliation 2021-22

	Equity instruments designated at fair value through other comprehensive income	Debt instruments mandatorily measured at fair value through profit or loss	Total investments
	$'000	$'000	$'000
Carrying amount at the beginning of the period	9 098	2 195	11 293
Additions	2 872	-	2 872
Disposals	(669)	(2 195)	(2 864)
Changes in fair value of investments	(424)	-	(424)
Carrying amount at the end of period	**10 877**	-	**10 877**

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6.3. Investments (continued)

Reconciliation 2020-21

	Equity instruments designated at fair value through other comprehensive income	Debt instruments mandatorily measured at fair value through profit or loss	Total investments
	$'000	$'000	$'000
Carrying amount at the beginning of the period	7 900	2 150	10 050
Additions	4 165	-	4 165
Disposals	(4 021)	-	(4 021)
Changes in fair value of investments	1 054	45	1 099
Carrying amount at the end of period	**9 098**	**2 195**	**11 293**

The equity instruments are carried at fair value. During the year, the equity investments were designated at fair value through other comprehensive income with all changes in fair value being taken to the investment reserve. On disposal of these equity investments, any related balance within the investment reserve will be reclassified to retained earnings.

During the year, the debt instruments were designated at fair value through profit or loss with all changes in fair value going through profit or loss. On disposal of these debt instruments, any gains or losses will be recognised in profit and loss.

Dividends arising from all investments are recognised in the statement of comprehensive income.

For further information on risk management refer to note 10.1.

7. Liabilities

7.1. Payables

	2022	2021
	$'000	$'000
Current		
Trade payables	1 485	1 297
Statutory payables		
Employment on-costs	167	199
Audit fees	56	55
Total statutory payables	**223**	**254**
Total current payables	**1 708**	**1 551**
Non-current		
Statutory payables		
Employment on-costs	218	237
Total non-current payables	**218**	**237**
Total payables	**1 926**	**1 788**

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7.1. Payables (continued)

Payables are measured at nominal amounts.

Payables and accruals are raised for all amounts owing but unpaid. Sundry payables are normally settled within 30 days from the date the invoice is first received. All payables are non-interest bearing. The carrying amount of payables represents fair value due to their short-term nature.

Employment on-costs

Employment on-costs include payroll tax, ReturntoWorkSA levies and superannuation contributions and are settled when the respective staff benefits that they relate to are discharged.

The Board contributes to several State Government and externally managed superannuation schemes. These contributions are treated as an expense when they occur. There is no liability for payments to beneficiaries as they have been assumed by the respective superannuation schemes. The only liability outstanding at reporting date relates to any contributions due but not yet paid to superannuation schemes.

As a result of an actuarial assessment performed by the DTF, the proportion of long service leave taken as leave has remained at 42% and the average factor for the calculation of employer superannuation cost on-costs has changed from 10.1% in 2021 to 10.6% in 2022. These rates are used in the employment on-cost calculation. The net financial impact of these changes in the current financial year is immaterial.

7.2. Provisions

All provisions are for workers compensation:

Reconciliation of the workers compensation provision:	2022 $'000	2021 $'000
Carrying amount at the beginning of the period	73	56
Additional provisions recognised	57	17
Carrying amount at the end of the period	**130**	**73**

The Board is an exempt employer under the *Return to Work Act 2014*. Under a scheme arrangement, the Board is responsible for the management of workers rehabilitation and compensation and is directly responsible for meeting the cost of workers' compensation claims and the implementation and funding of preventive programs.

Accordingly, a liability has been reported to reflect unsettled workers compensation claims. The workers compensation provision is based on an actuarial assessment of the outstanding liability as at 30 June 2022 provided by a consulting actuary engaged through the Office of the Commissioner of Public Sector Employment.

There is a significant degree of uncertainty associated with estimating future claim and expense payments and also around the timing of future payments due to the variety of factors involved. The liability is impacted by average claim sizes and other economic and actuarial assumptions.

Measurement of the provision for worker's compensation as at 30 June 2022 includes the impacts of the decision of the Full Court of the Supreme Court of South Australia in *Return to Work Corporation of South Australia vs Summerfield* (Summerfield decision). The Summerfield decision increased the liabilities of the Return to Work Scheme (the Scheme) and the provision for workers compensation across government.

Legislation to reform the *Return to Work Act 2014* was proclaimed in July 2022, with the reforms expected to reduce the overall liability of the Scheme. The impacts of these reforms on the provision for workers compensation across government will be considered when measuring the provision as at 30 June 2023.

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7.3. Lease liabilities

Lease liabilities have been measured via discounting lease payments using either the interest rate implicit in the lease (where it is readily determined) or DTF's incremental borrowing rate. There were no defaults or breaches on any of the lease liabilities throughout the year. The associated interest costs were less than $1 000 for 2021-22 and 2020-21.

Total cash outflows relating to the repayment of leases was $31 000 (2021 $49 000).

A maturity analysis of lease liabilities based on undiscounted gross cash flows is reported in the table below:

	2022	2021
Lease liabilities	**$'000**	**$'000**
Within one year	6	34
Later than one year but not longer than five years	1	5
Total lease liabilities (undiscounted)	**7**	**39**

8. Other disclosures

8.1. Equity

Asset revaluation surplus

The asset revaluation surplus is used to record increments and decrements in the fair value of property and plant and equipment to the extent that they offset one another. Relevant amounts are transferred to retained earnings when an asset is derecognised.

Investment reserve

The investment reserve records all changes in fair value of investments classified as fair value through other comprehensive income.

9. Outlook

9.1. Unrecognised commitments

Commitments include operating, capital and outsourcing arrangements arising from contractual sources and are disclosed at their nominal value.

Capital commitments

	2022	2021
	$'000	**$'000**
Within one year	2 100	-
Later than one year but not longer than five years	1 000	-
Total capital commitments	**3 100**	**-**

The 2022 capital commitments relate to the Future Services Project.

Expenditure commitments

	2022	2021
	$'000	**$'000**
Within one year	1 477	1 587
Total expenditure commitments	**1 477**	**1 587**

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9.1. Unrecognised commitments (continued)

Expenditure commitments relate to committed orders placed by public libraries through Public Library Services for libraries materials at the reporting date not recognised as liabilities in the financial statements.

Other commitments

	2022	2021
	$'000	$'000
Within one year	1 856	1 846
Later than one year but not longer than five years	1 503	1 890
Later than five years	-	105
Total other commitments	**3 359**	**3 841**

Other commitments predominantly comprise the Netley off-site storage and contracts for ICT.

9.2. Contingent assets and liabilities

The Board is not aware of any contingent assets or liabilities.

10. Measurement and risk

10.1. Financial instruments

Financial risk management

Risk management is managed by the Board's corporate services section. Board risk management policies are in accordance with the *SA Government Risk Management Guide* and the principles established in the Australian Standard *Risk Management Principles and Guidelines*.

The Board's exposure to financial risk (liquidity risk, credit risk and market risk) is low due to the nature of the financial instruments held.

Impairment of financial assets

Loss allowances for receivables are measured at an amount equal to lifetime expected credit loss using the simplified approach in *AASB 9 Financial Instruments*. The Board uses an allowance matrix to measure the expected credit loss of receivables from non-government debtors.

The expected credit loss of government debtors is considered to be nil based on the external credit ratings and nature of the counterparties.

Receivables are written off when there is no reasonable expectation of recovery. Indicators that there is no reasonable expectation of recovery include the failure of a debtor to enter into a payment plan with the Board and a failure to make contractual payments for a period of greater than 90 days past due.

Categorisation of financial instruments

Details of the significant accounting policies and methods adopted including the criteria for recognition, the basis of measurement, and the basis on which income and expenses are recognised with respect to each class of financial asset, financial liability and equity instrument are disclosed in the respective financial asset / financial liability note.

Classification of financial instruments

The Board measures all financial instruments at amortised cost or fair value.

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10.1. Financial instruments (continued)

Maturity analysis of financial instruments

Category of financial asset and financial liability	Note	2022 Carrying amount / fair value	2022 Contractual maturities*		2021 Carrying amount / fair value
			Within 1 year	1 - 5 years	
Financial assets					
Cash and cash equivalents					
Cash and cash equivalents	6.1	10 599	10 599	-	10 471
Financial assets at amortised cost					
Receivables**	6.2	369	369	-	173
Financial assets classified as fair value					
Investments	6.3	10 877	-	10 877	11 293
Total financial assets		**21 845**	**10 968**	**10 877**	**21 937**
Financial liabilities					
Financial liabilities at amortised cost					
Payables**	7.1	1 485	1 485	-	1 297
Lease liabilities	7.3	7	6	1	39
Total financial liabilities		**1 492**	**1 491**	**1**	**1 336**

*Maturities analysis is presented using the undiscounted cash flows and therefore may not total to equal the carrying amount/fair value of the financial instrument.

** Total amounts disclosed here exclude statutory amounts. Receivables do not include prepayments as these are not financial instruments. Prepayments are presented in note 6.2.

Statutory receivables and payables

The receivable and payable amounts disclosed here exclude amounts relating to statutory receivables and payables. This includes Commonwealth, State and Local Government taxes and equivalents, fees and charges; AG's Department audit fees. This is in addition to employee related payables, such as payroll tax, Fringe Benefits Tax, Pay As You Go Withholding and ReturnToWorkSA levies. In government, certain rights to receive or pay cash may not be contractual but have their source in legislation and therefore, in these situations, the disclosure requirements of *AASB 7 Financial Instruments: Disclosures* will not apply. The standard defines contract as enforceable by law. All amounts recorded are carried at cost.