

**LIBRARIES BOARD OF SOUTH AUSTRALIA**

**MEETING OF THE LIBRARIES BOARD OF SOUTH AUSTRALIA**

**Monday, 10 September 2018**

Minutes No. 823

The meeting was held in the Morgan Thomas Boardroom, Institute Building and started at 12.00 noon.

**Agenda Items for Discussion:** Unstarred agenda items were approved.

**1 Present:**

Mr James Bruce (Chairman), Ms Vini Ciccarello, Mrs Janet Finlay, Mr Scott Hicks, Ms Lynn Spurling, Ms Jillian Whittaker **and** Dr Jan-Claire Wisdom.

**In Attendance:**

Mr Geoff Stempel (Acting Director, State Library of South Australia)  
Ms Jo Bayly (Acting Associate Director, Public Library Services)  
Ms Lina Azzam (Finance & Directorate Manager, State Library of South Australia)  
Ms Sue Scadding (Executive Secretary, State Library of South Australia – Minutes)

**2 Apologies:** Mr Andrew Luckhurst-Smith.

**3 Conflict of Interest**

Mr Hicks previously raised a potential Conflict of Interest at the August 2018 meeting. It has since been identified that there is a conflict of interest in relation to SirsiDynix's approach to Mr Hicks's company regarding data storage. Mr Hicks will absent himself from meetings when this topic forms part of the Agenda/discussion.

**4 Minutes**

The minutes of the Board meeting of 20 August 2018 were confirmed.

**Moved:** Jan-Claire Wisdom **Seconded:** Jillian Whittaker

**5 Business Arising from the Minutes**

**6 Workplace Health & Safety**

**6.1 Workplace Health and Safety Report – *Deferred to October 2018***

The report has been deferred to October 2018.

**7 Finance Reports**

**7.1 Final Audited 2017-18 Libraries Board Financial Statements**

Mrs Finlay reported the following observations, which Mrs Finlay believed were not fundamental to the overall financial numbers position:

- Revenues from SA Government has not been split to disclose the capital and operating revenue separately.

The Finance and Directorate Manager confirmed that this was due to the template being standard and that the separate disclosure is available by reference to Note 14;

- Assets and liabilities by activity have not been changed to breakdown current and non-current assets and liabilities.



- Scott Hicks material – the valuation process of the collection has begun. Conversing with USA for comparable sales and hopefully within the next month the value will be agreed upon.

**12 Director's Report**

The Acting Director reported:

- Changes for Arts South Australia as of January 2019. There are interim reporting arrangements in place until then. The Board will be kept informed when more information is available.

**13 Any Other Business**

**14 For Information**

**14.1 Correspondence**

**14.1.1** Jack Condous, President, RSASA to Chairman, Libraries Board re: RSASA – Lease Renewal due 1 April 2019, 28 August 2018

**14.1.2** Andrew Richardson, Auditor-General to Andrew Luckhurst-Smith, Chairman, Finance Sub-Committee re: Amendment to Public Finance and Audit Act 1987 and new report to Parliament each year, 28 August 2018

**14.1.3** Jim McDowell, Chief Executive, Department of the Premier & Cabinet to Chairman, Libraries Board re: 2018-19 State Budget, 4 September 2018

**14.2 For Information**

**15 Date of Next Meeting**

The next Libraries Board meeting will be held on **Monday, 15 October 2018 at 12.00 noon**. The meeting will be held in the **Morgan Thomas Boardroom**, Institute Building.

The meeting closed at 12.40 pm.

Chairman: .....

Date: .....