The meeting was held in the Morgan Thomas Boardroom, Institute Building and started at 12.00 noon.

Agenda Items for Discussion: Unstarred agenda items were approved.

1 Present:
   Mr James Bruce (Chairman), Ms Vini Ciccarello, Mrs Janet Finlay, Mr Scott Hicks, Ms Lynn Spurling, Ms Jillian Whittaker and Dr Jan-Claire Wisdom.

   In Attendance:
   Mr Geoff Strempel (Acting Director, State Library of South Australia)
   Ms Jo Bayly (Acting Associate Director, Public Library Services)
   Ms Lina Azzam (Finance & Directorate Manager, State Library of South Australia)
   Ms Sue Scadding (Executive Secretary, State Library of South Australia – Minutes)

2 Apologies: Mr Andrew Luckhurst-Smith.

3 Conflict of Interest
   Mr Hicks previously raised a potential Conflict of Interest at the August 2018 meeting. It has since been identified that there is a conflict of interest in relation to SirsiDynix’s approach to Mr Hicks’s company regarding data storage. Mr Hicks will absent himself from meetings when this topic forms part of the Agenda/discussion.

4 Minutes
   The minutes of the Board meeting of 20 August 2018 were confirmed.

   Moved: Jan-Claire Wisdom Seconded: Jillian Whittaker

5 Business Arising from the Minutes

6 Workplace Health & Safety
   6.1 Workplace Health and Safety Report – Deferred to October 2018
   The report has been deferred to October 2018.

7 Finance Reports
   7.1 Final Audited 2017-18 Libraries Board Financial Statements
   Mrs Finlay reported the following observations, which Mrs Finlay believed were not fundamental to the overall financial numbers position:

   • Revenues from SA Government has not been split to disclose the capital and operating revenue separately.

   The Finance and Directorate Manager confirmed that this was due to the template being standard and that the separate disclosure is available by reference to Note 14;

   • Assets and liabilities by activity have not been changed to breakdown current and non-current assets and liabilities.
The Finance and Directorate Manager confirmed that this was not able to be actioned by Shared Services as it was a set template and was not a disclosure requirement.

- Note 17 still refers to all non-current assets being valued at fair value, when in fact it is only non-financial non-current assets. However there is mention further down in the note about fair value measurement on non-financial assets.

The Finance and Directorate Manager confirmed that this was the note devised by the Auditor-General’s Department and that next year it will not be an issue, as financial assets will also be reported at fair value based on the impact of AASB9.

Dr Wisdom referred to expenditure reported against a recruitment contractor in the draft 2017-18 Annual Report (Item 10.1). This was for temporary contract staff, not expenses in relation to engagement of staff.

The Libraries Board approved the certification of the final audited 2017-18 Libraries Board financial statements.

Moved: Vini Ciccarello           Seconded: Janet Finlay

10 State Library
10.1 2017-18 Libraries Board Annual Report
Dr Wisdom queried the title of the annual report. The report is for the Libraries Board (not State Library of SA).

Ms Ciccarello queried the use of the Arts South Australia logo, given the changes occurring in that area. The report is a template and Arts South Australia will deal with this as required.

Mrs Finlay queried the report deadline. The State Library sought and was granted an extension to the deadline (formerly the end of August 2018) due to waiting on supply of the financial statements.

The Libraries Board approved the draft 2017-18 Libraries Board Annual Report.

Moved: Jan-Claire Wisdom           Seconded: Lynn Spurling

11 Chairman’s Report
The Chairman reported:
- Shandong Exhibition – special thanks must go to State Library staff who worked on putting together the exhibition in record time. Congratulations to be passed onto staff;
- The Board’s Regional Tour is scheduled for 18 – 19 October 2018. The Chairman advised he is now unable to attend and Mrs Finlay is also an apology. Ms Whittaker submitted her apology at this meeting. Due to the number of apologies, he therefore proposed that the Regional Tour to the Riverland be postponed until March 2018. He also proposed that the October meeting be held on Monday, 15 October 2018. Board members agreed to the postponement of the Regional tour to the Riverland and new meeting date of 15 October 2018;
- Mr Strempe will be accepting the role of Director of the State Library of South Australia;
- Attended the WHS Committee meeting on 4 September 2018. There was almost full attendance at the meeting;
- Discussed the letter from Mr Jim McDowell, Chief Executive, DPC regarding the State Budget. He has a meeting scheduled with Mr McDowell tomorrow;
- Mr Peter Louca is no longer the Executive Director or Arts South Australia;
• Scott Hicks material – the valuation process of the collection has begun. Conversing with USA for comparable sales and hopefully within the next month the value will be agreed upon.

12 Director’s Report
The Acting Director reported:
• Changes for Arts South Australia as of January 2019. There are interim reporting arrangements in place until then. The Board will be kept informed when more information is available.

13 Any Other Business

14 For Information
14.1 Correspondence
14.1.1 Jack Condous, President, RSASA to Chairman, Libraries Board re: RSASA – Lease Renewal due 1 April 2019, 28 August 2018
14.1.2 Andrew Richardson, Auditor-General to Andrew Luckhurst-Smith, Chairman, Finance Sub-Committee re: Amendment to Public Finance and Audit Act 1987 and new report to Parliament each year, 28 August 2018
14.1.3 Jim McDowell, Chief Executive, Department of the Premier & Cabinet to Chairman, Libraries Board re: 2018-19 State Budget, 4 September 2018

14.2 For Information

15 Date of Next Meeting
The next Libraries Board meeting will be held on Monday, 15 October 2018 at 12.00 noon. The meeting will be held in the Morgan Thomas Boardroom, Institute Building.

The meeting closed at 12.40 pm.

Chairman: ..............................................................

Date: ..............................................................