

LIBRARIES BOARD OF SOUTH AUSTRALIA

MEETING OF THE LIBRARIES BOARD OF SOUTH AUSTRALIA

Monday, 16 March 2020

Minutes No. 848

The meeting was held in the PLS Office Meeting Room, Spence Wing, State Library of South Australia and started at 9.30 am.

Agenda Items for Discussion:

1 Present:

Mr Bruce Linn (Chair), Professor Joanne Cys, Mrs Janet Finlay, Ms Bronwyn Lewis, Professor Amanda Nettelbeck and Ms Jillian Whittaker.

In Attendance:

Mr Geoff Stempel (Director, State Library of SA – Minutes)
Ms Veronica Mathews (Strategic Projects & Communication, Public Library Services)

2 Apologies: Ms Megan Berghuis, Mr Scott Hicks and Ms Hanlie Erasmus.

3 Acknowledgement of Country

The Chair stated:

The Libraries Board acknowledges that we are meeting on the traditional Country of the Kaurna people of the Adelaide Plains and pays respect to Elders past and present. We recognise and respect their cultural heritage, beliefs and relationship with the land. We acknowledge that they are of continuing importance to the Kaurna people living today.

4 Conflict of Interest

There were no declarations of a conflict of interest.

5 Minutes

5.1 The minutes of the Board meeting of 17 February 2020 were confirmed.

Moved: Jillian Whittaker **Seconded:** Janet Finlay

5.2 Business Arising from the Previous Minutes

Nil.

6 For Decision

6.1 University of South Australia Contract Extension

The Libraries Board approved an extension of the current contract with the University of South Australia for the delivery of tertiary education course to 31 December 2020.

Moved: Janet Finlay **Seconded:** Jill Whittaker

6.2 Establishment of a History Council of South Australia Fellowship

Action: The accounting treatment for these funds will need to be resolved.

The Libraries Board approved:

- the establishment of an annual History Council of South Australia Research Fellowship;
- that the Research Fellowship is administered by the Libraries Board in collaboration with the History Council of South Australia.

Moved: Amanda Nettelbeck Seconded: Joanne Cys

6.3 Revised 2020 Meeting Schedule

The Libraries Board approved that Board and Finance & Risk Committee meetings are rescheduled from the third Monday to the second Monday in the month (where practicable) for the remainder of 2020.

Moved: Bronwyn Lewis Seconded: Janet Finlay

6.4 Recommendation regarding the Management of the Board Controlled Funds – *Late Paper*

Action: Current Investment Policy to be re-written taking into account the changes that are agreed to through this paper.

The Libraries Board noted the advice regarding financial opportunities and agreed to:

- 1) engage Macquarie Private Bank for a period of one year at the fee structure proposed;
- 2) undertake a realignment of its portfolio as per recommendations 2 and 3 in the report.

Moved: Janet Finlay Seconded: Jillian Whittaker

7 Director's Report

The Director reported on the ongoing work related to branding and positioning being undertaken.

The Libraries Board accepted the Director's report.

Moved: Bronwyn Lewis Seconded: Jillian Whittaker

8 For Information

8.1 State Library Business Plan 2019-2020 – Progress Report

Unstarred Item. The Libraries Board noted the Progress Report on the State Library's Business Plan for the 6-month period ending January 2020.

8.2 Library Management System – Protection of Personal Information – Update Report

Unstarred Item. The Libraries Board noted the progress towards mitigating the identified risks within one of the Libraries Board's software applications.

8.3 Library Management System Procurement

Unstarred Item. The Libraries Board noted the work currently underway to examine the Board's options regarding future Library Management System options and approaches.

8.4 Library Management System Security Review Update

Unstarred Item. The Libraries Board noted the Library Management System Security Review Update.

8.5 Workplace Health & Safety Report – February – March 2020

Unstarred Item. The Libraries Board noted the activities and initiatives in the report.

8.6 Kaltjiti Community Library Project Update

Unstarred Item. The Libraries Board noted the progress of the Kaltjiti Community Library Project.

8.7 Board Actions List – March 2020

Unstarred Item. The Libraries Board noted the March 2020 Actions List.

9 Any Other Business

10 Correspondence

10.1 Anthony Peluso, CE, Country Arts SA to Chair, Libraries Board: re working relationship, 11 February 2020.

11 Date of Next Meeting

The next Libraries Board meeting will be held on **Monday, 18 May 2020 at 10.00 AM.** The meeting will be held as a Zoom meeting.

The meeting closed at 10.15 am

Chair:

Date: