

LIBRARIES BOARD OF SOUTH AUSTRALIA

MEETING OF THE LIBRARIES BOARD OF SOUTH AUSTRALIA

Monday 12 July 2021

Minutes No. 861

The meeting was held in the Bronwyn Halliday Learning Studio, Spence Wing, State Library and started at 10.02am.

1 Welcome

1.1 Present

Bruce Linn (Chair), Professor Amanda Nettelbeck, Janet Finlay, Bronwyn Lewis, Scott Hicks, Megan Berghuis, Professor Joanne Cys and Jillian Whittaker.

In Attendance:

Geoff Stempel (Director, State Library of SA)

Jo Bayly (Associate Director, State Library Services)

Hanlie Erasmus (Associate Director, Public Library Services)

Marissa King (Manager, Finance Risk and Compliance, State Library & Public Library Services)

Tracey Parnis (State Library of SA – Minutes)

1.2 Apologies

Nil

1.3 Acknowledgement of Country

The Chair made an acknowledgement of Country.

1.4 Conflict of Interest

Local Government Council members declared a standing conflict of interest regarding negotiations for a new MOA between State and Local Governments.

Scott Hicks declared a conflict of interest in relation to his business engaging with SA Government agencies regarding cyber security.

2 Starring of Agenda Items

Item 3.3 on the agenda was unstarred, as it had been dealt with out of session.

Motion: That all non-starred items be received and all recommendations contained therein are adopted and carried.

Moved: B Lewis

Seconded: J Whittaker

3 Minutes

3.1 Minutes of previous meeting

Motion: That the minutes of the Board meeting held on 15 June be confirmed.

Moved: J Cys

Seconded: A Nettelbeck

3.2 Action List – July 2021

- The first five actions on the list are budget related and due dates will be included when the budget has been finalised.

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- Action relating to philanthropy and corporate partnerships is to be removed and added as a standing item on the meeting agenda.
- Action relating to Library presence at Lot Fourteen to be is to be removed and included in the Mortlock Strategy, which is looking at how to re-activate the space. The Mortlock Strategy to be added as a standing item on the meeting agenda.
- The Board will undertake a tour of the State Library after the August meeting.

3.3 Unstarred. Matters dealt with out of session

(a) Circular Motion to Board regarding approval of the trading of investments
(emailed to Board 4/6/21 and approved by Board 7/6/21)

The Board notes and records its approval of the Circular Motion of 4 June 2021. The motion being:

- the trading of investments as follows based on investment values at 31 May 2021:
 - Australian Foundation Investment Co (AFI) sell to the value of approximately \$669,000
 - Shopping Centres Australasia Property Group (SCP) sell to the value of approximately \$411,000
 - Sydney Airport (SYD) sell to the value of approximately \$282,000
 - Mineral Resources (MIN) purchase to the value of approximately \$340,000
 - Inghams Group (ING) purchase to the value of approximately \$340,000
 - Woodside Petroleum (WPL) purchase to the value of approximately \$340,000
 - Computershare (CPU) purchase to the value of approximately \$340,000

the Director executing his delegation in line with the above.

4 Strategic Matters (Presentations, Key Strategy Updates)

4.1 Memorandum of Agreement Negotiations Update

MOA discussions with the Local Government Association continue. A draft proposal has been prepared and the Premier of South Australia will see this before the LGA is provided with the MOA offer.

The Chair and Director, State Library have a meeting with the Premier to discuss the draft proposal. The Chair will update the Board of any changes as a result of the meeting with the Premier.

Moved: B Lewis Seconded: A Nettelbeck

5 For Decision (Strategic)

5.1 State Library Budget Strategy Update

In relation to the budget situation, the Library needs to take a more proactive approach to securing more funding. Strategies proposed need to match the State Government Arts Plan. The philanthropic strategy for the Library needs to be further developed and accelerated.

The Library has not received any capital funding for digitisation, unlike all other State Libraries in Australia. The State Government has a digitisation strategy and the Library needs to use this to secure additional money to enable the digitisation projects to start.

Motion: The Libraries Board notes the State Library Budget Strategy update and asks for a strategy to be developed around funding for digitalisation that can be presented to the Government.

Moved: J Whittaker Seconded: J Cys

6 For Decision (Operational)

6.1 2021-2022 SLSA Revised Recurrent Budget

Motion: The Libraries Board

- endorses the revised SLSA recurrent budget for 2021-2022 and

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- notes the forward estimates impact on the SLSA operations.

Moved: J Finlay Seconded: B Lewis

6.2 2021-2022 SLSA Trading Account Budget

Motion: The Libraries Board endorses the SLSA trading account budget for 2021-2022.

Moved: J Finlay Seconded: B Lewis

6.3 SLSA Investment Policy

The Chair thanked Janet Finlay, David Braham and Marissa King for their work on the investment policy.

Under Section 6 - Risk Management add a general risk statement which includes geo-political and environment risks.

To formalise delegation to the Committee, section 2.1 Roles and Responsibilities, 2.1.1 The Board, point (c) is to include "within 10% of the total portfolio value". Point (c) will therefore read:

delegating authority to the Committee for investment decisions (within 10% of the total portfolio value) taken in accordance with the Investment Manager(s) and in compliance with the overall terms of the Investment Policy up to a limit specified in the roles and responsibilities of the Committee (section 2.1.2).

Motion: The Libraries Board approves the investment policy subject to adding the above-mentioned information under sections two and six.

Moved: M Berghuis Seconded: S Hicks

6.4 Public Library Services Budget 2021-2022

Motion: The Libraries Board:

- a) notes the updated budget advice and endorses the revised budget.
- b) endorses PLS to undertake consultation with the South Australian Public Libraries Network (SAPLN) with regards to the three alternative Digital Literacy Program funding models proposed.

Moved: B Lewis Seconded: J Finlay

6.5 2021-2022 Digital Content Levy and Digital Products

Motion: The Libraries Board approves the Public Library Services to:

- a) Maintain the digital content levy at the current level of 20% from the materials budget for the financial year of 2021-2022.
- b) Renew subscriptions for the following digital resources for the 2021-2022 financial year:
 - LinkedIn Learning
 - Ancestry Library Edition
 - Road to IELTS
- c) A cost benefit analysis be completed into joint digital subscription of Ancestry and PressReader by the SAPLN and the State Library of South Australian (SLSA) for the South Australian Community. This is to be done after resolution of the Digital Library Content tender has concluded and the contracts are awarded.

Moved: B Lewis Seconded: A Nettelbeck

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7. Director's Report

The Director tabled a written report and spoke to the report, including:

- Arts Digitalisation project
- continuing discussions of History Trust staff being located at the Library
- I Work for SA survey results
- announcement of Collab Fellowship
- Mem Fox project – upcoming meeting with Cate Fowler, Mem Fox's advocate

Moved: B Lewis Seconded: J Cys

8. For noting

8.1 Unstarred item. State Library Collection Management Framework

Motion: The Libraries Board notes the progress made to review and update the State Library's collection management documents.

9. Any Other Business

No other business was raised.

10. Date of Next Meeting

The next Libraries Board meeting is scheduled for **Tuesday 9 August 2021 at 10am** in the Bronwyn Halliday Learning Studio, State Library of South Australia (subject to COVID-19 restrictions).

The meeting closed at 11.50am.

Chair:

Date: