

Libraries Board Meeting Minutes

State Library of South Australia

Monday 5 May 2025 10:00 am ACST

@ Meeting Room 2, State Library, North Terrace

Minutes No. 901

Attendance

Present:

Members: Bruce Linn (Chair), Andrew Culley, Joanne Cys (remote), Joost den Hartog (remote), Helen Hennessy, Bridget Mather (remote)

In attendance:

Jo Bayly, Megan Berghuis, Hanlie Erasmus, Amanda Osborne, Sarah Hallandal

Absent:

Kedeisha Kartinyeri, Amanda Nettelbeck

1. * WELCOME (Presenters: Bruce Linn)

1.1. Present / Apologies

Amanda Nettelbeck, Kedeisha Kartinyeri (both of whom have been granted leave of absence)

1.2. Acknowledgement of Country

The Chair made an acknowledgement of Country.

1.3. Conflict of Interest

There was no conflict of interest. It was noted to include Helen Hennessy as a conflict of interest for any future discussions in relation to the Collaboration Agreement between Libraries Board and Local Government Association.

1.4. Welcome to new Libraries Board member Helen Hennessy

The Chair welcomed new board member Helen Hennessy to her first meeting.

2. * STARRING OF AGENDA ITEMS

There were no non-starred items.

3. * MINUTES

3.1. Minutes of previous meeting

Motion:

That the minutes of the Libraries Board meeting held on 3 March 2025 be confirmed.

Motion moved by Andrew Culley and motion seconded by Bridget Mather.
Adopted.

3.2. Action Items

- Terms of appointment of external members of Board Committees: Chair and Director to work through a strategy all the committees. The Chair will provide some dot points around the Terms of Reference and table at the July Board meeting.
- Strategic Steering group including philanthropic support: work is progressing, with further information to be provided at a future Board meeting.

3.3. Matters dealt with out of session

- Out of session approval to Libraries Board regarding "*Negotiations of City Libraries*" on 13 March 2025. (Sent to Board on 13.03.2025 and approved by Board on 13.03.2025).

Motion:

The Libraries Board noted the out of session approval.

Adopted.

4. * STRATEGIC MATTERS (Presentation, Key Strategy Updates)

4.1. State Library Children's Experience

Jo Bayly spoke on the three stages to deliver the children's experience:

- Stage 1 – Experience Design by June 2025
- Stage 2 – Media Design, Production and Installation by December 2025
- Stage 3 – Fabrication and Quality Management by December 2025

The concept refinement phase is progressing well, with the project team exploring the inclusion of a borrowable children's collection and programming for the space with the Adelaide City Council.

Final concept designs will be provided to the Libraries Board for comment before proceeding to Stage 2, with involvement by Joanne Cys at Stage 2.

Motion:

The Libraries Board noted the status of the State Library Children's Experience project.

Motion moved by Joanne Cys and motion seconded by Helen Hennessy. Adopted.

4.2. State Library Community Engagement & Marketing

Jo Bayly spoke to report around the Library's community engagement and marketing initiatives. Areas to note:

- visitation increasing over the past couple of years
- finding new partners to bring into the Library with events aligning with major festivals within the city
- digital streaming engagement growing
- need for data on regional engagement

Motion:

The Libraries Board noted the State Library's community engagement and marketing initiatives to support strategic priorities and drive greater visitation.

Motion moved by Andrew Culley and motion seconded by Helen Hennessy.
Adopted.

4.3. Aboriginal Reference Group update from Director (Presenters: Megan Berghuis)

The Director, Megan Berghuis, provided a verbal update to the Libraries Board, which included the following

- Aboriginal Reference Group has been in place since early 2022 with their role to provide advice and guidance to the State Library and State Records collections and any other aspects of business that relates to First Nations people.
- The group recently met to discuss future priorities and their performance over the last 3 years.
- Moving forward the group has asked for the Board to consider a proposal for a First Nations strategy and have stronger Board engagement.
- Potential development of a Reconciliation Action Plan (RAP) or a tailored strategy.
- Detailed report to be tabled at a future Board meeting.

Motion:

The Libraries Board noted the verbal update on the Aboriginal Reference Group.

Motion moved by Joanne Cys and motion seconded by Andrew Culley. Adopted.

5. * FINANCE AND RISK COMMITTEE

5.1. Summary Report of Finance and Risk Committee Meeting

No report. The next Finance and Risk Committee meeting is scheduled for Friday 16 May 2025.

6. * PUBLIC LIBRARIES COMMITTEE

6.1. Summary Report of Public Libraries Committee Meeting - 17 March 2025
(Presenters: Joost den Hartog)

Joost den Hartog, as Chair Public Libraries Committee spoke to the summary report from the Committee's meeting on 17 March 2025.

- Public Library Services Financial Performance Summary as at 30 December 2024
Resolution: The Committee recommends that the Libraries Board notes the interim Financial Performance Summary for the period ending 30 December 2024, including notes and explanations for major variations.
- Summary Report of One Card 2.0 Collection Reform Program Steering Committee Meeting – 17 February 2025
Resolution: The Committee notes the summary report of the 17 February 2025 One Card 2.0 Collection Reform Program Committee meeting as approved by the Libraries Board on Monday 3 March 2025.
- Network Holds and Loans
Network Holds and Loans report will be provided to the Public Libraries Committee at the meeting on 21 May 2025.

Motion:

The Libraries Board noted the summary report of the Monday 17 March 2025 Committee meeting and approves the resolutions recommended by the Public Libraries Committee.

Motion moved by Joost den Hartog and motion seconded by Bridget Mather.
Adopted.

7. * ONE CARD 2.0 COLLECTIONS REFORM PROGRAM STEERING COMMITTEE

7.1. Summary Report of One Card 2.0 Collections Reform Committee Meeting - Out of session report (Presenters: Andrew Culley)

Andrew Culley, as Chair One Card 2.0 Collections Reform Program Steering Committee spoke to the summary report around the out of session report.

Since the report was distributed, the full 7 members have now endorsed the recommendations in the report.

- Local and Family History Project (Spindle) Stage 3 Implementation

Resolution: The recommended areas are that the One Card 2.0 Collections Reform Steering Committee:

1. Proceed with implementation of Spindle as the preferred technology for use by LibrariesSA and the State Library of South Australia for the discovery of local and family history content.
2. Adopt the LibrariesSA preferred funding model which will integrate Spindle-related costs into the One Card LMS annual maintenance and support products, with these costs to be deducted from Council operating grant funding from 2026-2027.
3. Develop a phased implementation plan for 2025–2027, allowing for a flexible rollout that reflects varying levels of readiness across LibrariesSA and aligns with internal staff resourcing.

Motion:

The Libraries Board noted the out of session report and endorsed the resolutions recommended by the One Card 2.0 Collection Reform Steering Committee.

Motion moved by Andrew Culley and motion seconded by Bridget Mather.
Adopted.

8. * DIRECTOR'S REPORT (Presenters: Megan Berghuis)

The Director, Megan Berghuis, provided a verbal update to the Libraries Board, which included the following:

- Adelaide City Council City Library and Visitor Information Centre.
- Philanthropy - Consultant Elizabeth Davis to recommend that the Library finalise the financial requirements and close the Foundation. Detailed report to be tabled at a future Board meeting.
- Early stages of setting up an Adelaide Cultural Boulevard Committee (ACBC), collaborating with Art Gallery of SA, SA Museum, History Trust of SA, Adelaide Festival Centre Trust and Botanic Gardens and State Herbarium. Working on a Terms of Reference.
- Library Management System evaluation is proceeding.

- School Community Library project findings report has been finalised, with the final report coming to the Board in August.
- Attended NSLA meeting held in Darwin - Director to circulate a summary of what was discussed, in particular a report from Australia Reads.
- Staffing update - Luba Cvetanovic Manager Finance, Risk and Compliance departed the organisation on Friday and James Kemperman, Manager Technology, Systems and Infrastructure has returned.

Motion:

The Libraries Board noted the verbal update provided.

Motion moved by Andrew Culley and motion seconded by Bridget Mather.
Adopted.

- 8.1. Any 'For Decision' items that may arise from Director's Report
- 8.2. Chair update on Ministers meeting of 14 April 2025 (Presenters: Bruce Linn)

The Chair, Bruce Linn, provided a verbal update to the Libraries Board, which included the following:

- Collaboration Agreement between Libraries Board and Local Government Association.
- Minister formally approved the additional function to enable the Library to offer multi-tenancies to the Preservica system.
- Adelaide City Council - City Library and Visitor Centre.
- Children's Experience progress.
- Board appointments with several terms ending in 2025. The Chair willing to continue with another 3 year term.

Motion:

The Libraries Board noted the verbal update provided.

Motion moved by Andrew Culley and motion seconded by Bridget Mather.
Adopted.

9. ADDITIONAL ITEMS FOR DECISION
10. ADDITIONAL ITEMS FOR NOTING
11. * ANY OTHER BUSINESS
12. DATE OF NEXT MEETING

The next Libraries Board meeting is scheduled for Monday 2 June 2025 at 10.00am in Meeting Room 2, State Library.

Meeting closed at 11.46am.

Chair:

Date: