



Libraries Board Meeting Minutes

State Library of South Australia

Monday 2 June 2025 10:00 am ACST

@ Meeting Room 2, State Library, North Terrace

Minutes No. 902

Attendance

Present:

Members: Joanne Cys (Acting Chair), Andrew Culley, Joost den Hartog (remote), Helen Hennessy, Bruce Linn (remote), Bridget Mather (remote), Amanda Nettelbeck (remote)

In attendance:

Megan Berghuis, Hanlie Erasmus, Amanda Osborne, Jo Cooper, Sarah Hallandal

Absent:

Jo Bayly, Kedeisha Kartinyeri

1. * WELCOME (Presenters: Joanne Cys)

1.1. Present / Apologies

Kedeisha Kartinyeri

1.2. Acknowledgement of Country

The Chair made an acknowledgement of Country.

1.3. Conflict of Interest

There was no conflict of interest.

2. * STARRING OF AGENDA ITEMS

All items were starred.

3. * MINUTES

3.1. Minutes of previous meeting

Motion:

That the minutes of the Libraries Board meeting held on 5 May 2025 be confirmed.

Motion moved by Andrew Culley and motion seconded by Bruce Linn. Adopted.

3.2. Action Items

There were no new actions.

4. STRATEGIC MATTERS (Presentation, Key Strategy Updates)

5. * FINANCE AND RISK COMMITTEE

5.1. Summary Report of Finance and Risk Committee Meeting - 16 May 2025
(Presenters: Bridget Mather)

Bridget Mather, as Chair Finance and Risk Committee spoke to the summary report from the Committee's meeting on 16 May 2025.

- Libraries Board Financial Performance Summary as at 31 March 2025
Resolution: The Committee recommends that the Libraries Board notes the Financial Performance Summary as at 31 March 2025, including notes and explanations for major variations.
- Trust Funds Investment Report for period ending 31 March 2025
Resolution: The Committee recommends that the Libraries Board notes the Trust Funds Investment Report for period ending 31 March 2025.
- Draft Recurrent Budget 2025-2026
Resolution: The Committee recommends that the Libraries Board notes the proposed 2025-2026 draft recurrent budget, which is subject to change pending the final budget which will be tabled by the government in June 2025.
- Capital Budget Requirements 2024-2025 and outyears - identifying new items added to the list
Resolution: The Committee recommends that the Libraries Board notes the capital budget requirements for 2024-25 and outyears report.
- Mortlock Bequest Funding
Resolution: The Committee recommends that the Libraries Board notes the status of Mortlock bequest funded activities and approves \$1.945M from the existing corpus for initiatives that align with the Board's strategic objectives for 2025-2026.
- Financial Authorisations Review
Resolution: The Committee recommends that the Libraries Board approves the Financial Authorisations.
- State Library Proposed Fees and Charges 2025-2026
Resolution: The Committee recommends that the Libraries Board approves the proposed fees and charges schedule for 2025-2026.

The following items were deferred to the next Finance and Risk Committee meeting:

- LBSA Risk Appetite Statements
- SA Procurement Framework Update – Aboriginal Procurement Spend Target
- Risk Profile 2025
- Libraries Board of South Australia Budget Framework
- Libraries Board Legislative Compliance Register
- Treasurer's Instruction 11 (TI 11) – Payment of Invoices and Claims

Given the discussions around the overall strategy with the Mortlock Bequest Funding and Investment Policy at the recent Finance and Risk Committee, the Chair, Bruce Linn will attend the next Finance and Risk Committee meeting in July 2025.

Motion:

The Libraries Board noted the summary report of the Friday 16 May 2025 Committee meeting and approved the resolutions recommended by the Finance and Risk Committee.

Motion moved by Bridget Mather and motion seconded by Joost den Hartog.
Adopted.

6. * PUBLIC LIBRARIES COMMITTEE

**6.1. Summary Report of Public Libraries Committee Meeting - 21 May 2025
(Presenters: Joost den Hartog)**

Joost den Hartog, as Chair Public Libraries Committee spoke to the summary report from the Committee's meeting on 21 May 2025.

- Public Library Services Financial Performance Summary as at 31 March 2025
Resolution: The Committee recommends that the Libraries Board notes the interim Financial Performance Summary for the period ending 31 March 2025, including notes and explanations for major variations.
- Public Library Services Draft Recurrent Budget 2025-2026
Resolution: The Committee notes and recommends that the Libraries Board notes the proposed 2025-2026 draft recurrent budget, which is subject to change pending the final budget which will be tabled by the government in June 2025.
- Network Holds and Loans: Recommendations for Change
To expedite the recommended changes to the Network Holds and Loans, the Libraries Board requested a change to the resolution, this being to note the proposed recommendations subject to review by the One Card 2.0 Steering Committee at its next meeting.
Resolution: The Committee notes and requests the One Card 2.0 Steering Committee to review the proposed recommendations as listed under 5.8 in this report (including the three additional recommendations), within the scope of the One Card 2.0 Collection Governance and Strategy projects and endorse the implementation of these recommendations to the Libraries Board.
The Libraries Board noted the proposed recommendations subject to review by the One Card 2.0 Collections Reform Program Steering Committee at its next meeting.
- Digital Content Levy 2025-2026
Resolution: The Committee recommends that the Libraries Board set the digital content levy to 35% for 2025-2026.
- State Library and LibrariesSA Data Analytics Platform Project Update
Resolution: The Committee recommends that the Libraries Board notes the information report.
- SAFECOM Grant - Strengthening Disaster Resilience in Public Library Heritage Collections – Final Information Report
Resolution: The Committee recommends that the Libraries Board notes the information report.

Motion:

The Libraries Board noted the summary report of the Wednesday 21 May 2025 Committee meeting and approves the resolutions recommended by the Public Libraries Committee.

Motion moved by Joost den Hartog and motion seconded by Bridget Mather.
Adopted.

6.2. Appointment to Public Libraries Committee

The Chair reported on the following change to the membership of the Board Committees:

- Helen Hennessy to be appointed to the Public Libraries Committee.

Motion:

Motion moved by Bruce Linn and motion seconded by Joost den Hartog.

Adopted.

7. * ONE CARD 2.0 COLLECTION REFORM PROGRAM STEERING COMMITTEE

7.1. Summary Report of One Card 2.0 Collection Reform Program Steering Committee Meeting - 19 May 2025 (Presenters: Andrew Culley)

Andrew Culley, as Chair One Card 2.0 Collections Reform Program Steering Committee spoke to the summary report from the Committee's meeting on 19 May 2025.

- One Card 2.0 Collection Reform Program – Program Status
Resolution: The Committee recommends that the Libraries Board notes the highlight report for the period ending 30 April 2025, including activities completed and planned.
- Sub Projects: Collection Access, Collection Governance and Collection Strategy - Discovery Report
Resolution: The Committee recommends that the Libraries Board approves the Collection Governance and Collection Strategy Project Management Plans.

Motion:

The Libraries Board noted the summary report of the Monday 19 May 2025 Committee meeting and approves the resolutions recommended by the One Card 2.0 Collection Reform Steering Committee.

Motion moved by Andrew Culley and motion seconded by Helen Hennessy.
Adopted.

8. * DIRECTOR'S REPORT (Presenters: Megan Berghuis)

The Director, Megan Berghuis, provided a verbal update to the Libraries Board, which included the following:

- Acknowledged the work of the Associate Directors.
- Library Management System project is progressing.
- Children's Experience Project progressing with 90% completion of concept drawings.
- Adelaide City Council negotiations ongoing.
- Mortlock carpet install commences today with the closer of the Chamber.
- Aboriginal Reference Group strategy report to come to next meeting.
- Collaborating with State Records and National Archives of Australia the State Library held a stall at the Reconciliation in the West event held on 29 May.
- Local Government Association 'How good are libraries' campaign.
- Industrial action around Enterprise Bargaining Agreement.

Motion:

The Libraries Board noted the verbal update provided.

Motion moved by Bruce Linn and motion seconded by Bridget Mather. Adopted.

8.1. Any 'For Decision' items that may arise from Director's Report

9. ADDITIONAL ITEMS FOR DECISION

10. ADDITIONAL ITEMS FOR NOTING

11. * ANY OTHER BUSINESS

11.1. SA Museum Strategic Plan 2025-2030 Discussion paper

The Acting Chair thanked the Board for their responses to the SA Museum Strategic Plan 2025-2030 Discussion paper.

11.2. Meeting schedule - 3 November meeting

The Director proposed to cancel the 3 November Board meeting due to the close proximity to the Board tour in October. All accepted this amendment.

12. DATE OF NEXT MEETING

The next Libraries Board meeting is scheduled for Monday 7 July 2025 at 10.00am in Meeting Room 2, State Library.

Meeting closed at 11.33am.

Chair:

Date: