

Libraries Board Meeting Minutes

State Library of South Australia

3 August 2026 10:00am ACST

@ Meeting Room 2, State Library, North Terrace

Attendance

Present:

Members: Joanne Cys (Acting Chair), Bruce Linn AM (remote), Andrew Culley, Joost den Hartog, Helen Hennessy, Bridget Mather, Amanda Nettelbeck,

In Attendance: Megan Berghuis, Jo Bayly, Hanlie Erasmus, Amanda Osborne, Cassidy Jenkins

Absent:

Members: Kedeisha Kartinyeri

1. WELCOME

1.1. Present / Apologies

- Kedeisha Kartinyeri (Apology)

Joanne Cys Acting as Chair whilst Bruce Linn AM is overseas.

1.2. Acknowledgement of Country

We acknowledge this land that we meet on today is the traditional lands for the Kaurna people and that we respect their spiritual relationship with their country. We acknowledge the Kaurna people as the custodians of the Adelaide region and that their cultural and heritage beliefs are still as important to the living Kaurna people today.

We also pay respects to the cultural authority of Aboriginal people visiting/attending from other areas of South Australia/Australia.

1.3. Conflict of Interest

No conflicts of interest were declared.

2. STARRING OF AGENDA ITEMS

The Board agreed to take unstarred agenda items as recommended and star Item 6.2 Delivery and Sortation Procurement for discussion.

Motion:

That the Board agrees to take the unstarred agenda items as recommended and star Item 6.2 Delivery Sortation Procurement.

Motion moved by Helen Hennessy and motion seconded by Bridget Mather. Carried.

3. MINUTES

3.1. *Minutes of Previous Meeting

Motion:

That the Minutes of Libraries Board meeting held on 6 July 2026 be confirmed.

Motion moved by Andrew Culley and motion seconded by Bruce Linn. Carried.

3.2. Action Items

The Board noted there were no outstanding action items.

4. STRATEGIC MATTERS (Presentations, Key Strategy Updates)

4.1. Digital Investment Fund Submission

Item taken as recommended under Item 2.

Motion:

That the Libraries Board notes the joint Digital Investment Fund submission to develop a North Terrace Cultural Precinct Digital and ICT Strategy and Investment Roadmap.

Motion moved and motion seconded. Carried.

4.2. *Royal Geographical Society Licence Agreement

Jo Bayly, Associate Director, spoke to the Royal Geographical Society Licence Agreement report. The Board noted the Royal Geographical Society of South Australia (RGSSA) had exercised its option to renew the licence agreement for a further ten-year term in accordance with the existing agreement. Discussion focused on the long-standing relationship between the organisations, the in-kind support provided through the arrangement, and the RGSSA's contribution to State Library public programming and collection access. Jo advised the relationship was positive and that future correspondence would clarify services included under the agreement and any services that fall outside its scope.

Motion:

That the Board:

- 1) Notes a written request received from the Royal Geographical Society of South Australia to exercise its option to renew the Licence Agreement to date 27 October 2016.
- 2) Confirms that the renewal option be exercised in accordance with the terms of the Licence Agreement.
- 3) Authorises the Director to notify the Royal Geographical Society of South Australia that the Licence Agreement will continue for a further term from 1 November 2026 to 31 October 2036 in accordance with the existing agreement.

Motion moved by Bruce Linn and motion seconded by Bridget Mather. Carried.

4.3. Visitor Experience Centre

Item taken as recommended as under Item 2.

Motion:

That the Board

- Notes that the legal agreements for the Visitor Experience Centre have been finalised by the Crown Solicitor's Office and provided to the City of Adelaide for execution.
- Notes that the agreements give effect to the commercial position previously endorsed by the Board, including the City of Adelaide's capital contribution and the peppercorn licence fee during the initial term.
- Notes that, consistent with the Board's previous delegation, the State Library will arrange execution by the Libraries Board once signed copies are returned by the City of Adelaide.

Motion moved and motion seconded. Carried.

4.4. Arts Investment Fund Acquittal

Item taken as recommended under Item 2.

Motion:

That the Board

- Notes the State Library Children's Experience final report has been submitted to CreateSA in accordance with the Arts Investment Fund funding agreement.
- Notes that the Arts Investment Fund contribution of \$2 million has been fully acquitted through the final project financial report.
- Notes that all reporting requirements associated with the Arts Investment Fund funding agreement have been met.

Motion moved and motion seconded. Carried.

5. FINANCE AND RISK COMMITTEE

5.1. Summary Report of Finance and Risk Committee Meeting

No report. Next Finance and Risk Committee meeting is scheduled for Friday 7 August.

6. PUBLIC LIBRARIES COMMITTEE

6.1. *Summary Report of Public Libraries Committee - 22 July 2026

Hanlie Erasmus, Associate Director, spoke to the Summary Report of the Public Libraries Committee meeting held on 22 July 2026. Amanda Nettelbeck, who was Acting Chair of the meeting in Helen Hennessy's absence, provided additional commentary.

The Board noted:

- Progress of the Being Digital Program and associated external funding opportunities;
- Progress on the Funding Distribution Methodology Review, including financial modelling to support future consideration by the Board and Finance and Risk Committee;
- Ongoing collection and logistics reform initiatives being progressed through One Card 2.0 to improve the sustainability and efficiency of the network;
- The Committee's consideration of proposed measures to reduce logistics costs, including endorsement of changes to group and customer holds;
- Discussion regarding the future direction of collection management, including the role of data, digital collections and evidence-based decision-making in supporting long-term reform; and
- The importance of governance, stakeholder engagement and strategic planning in supporting future One Card initiatives.

The Board agreed that the existing borrowing limit of 100 items be retained and reviewed after six months.

Motion:

That the Libraries Board note the summary report of the Wednesday 22 July 2026 Committee meeting, approves the resolutions recommended by the Public Libraries Committee and retains the existing customer borrowing limit of 100 items and reviews the arrangement in six months' time.

Motion moved by Amanda Nettelbeck and motion seconded by Helen Hennessy. Carried.

6.2. *Delivery and Sortation Procurement

Starred as per Item 2. Hanlie Erasmus, Associate Director, spoke to the Delivery and Sortation Procurement report.

The Board noted the procurement represents one of the most significant contracts undertaken within Public Library Services and that external specialists had been engaged to assist with procurement planning and evaluation.

The Board discussed:

- Supporting One Card 2.0 objectives and future technology opportunities through the procurement process;
- Mechanisms to review emerging technologies and changing market conditions over the life of the contract;
- Opportunities to incorporate performance indicators and review triggers relating to delivery costs and service innovation;
- The proposed composition of the procurement evaluation and negotiation processes;
- The importance of benchmarking against contemporary practice and encouraging innovation;

- Approaches to managing future cost escalation and contract review arrangements; and
- The importance of positioning the procurement as a strategic partnership rather than a business-as-usual contract.

Management agreed to incorporate Board feedback into the procurement documentation and evaluation approach.

Motion:

The Libraries Board notes the report and endorses the Executive team incorporating feedback into the procurement strategy and procurement documentation.

Motion moved by Joost den Hartog and motion seconded by Bruce Linn. Carried.

7. ONE CARD 2.0 COLLECTIONS REFORM STEERING COMMITTEE

7.1. Summary Report of One Card 2.0 Collections Reform Steering Committee

No report. Next One Card 2.0 Collections Reform Steering Committee Meeting is scheduled for Monday 17 August.

8. DIRECTOR'S REPORT

Jo Bayly presented the Acting Director's Report in her capacity as acting Director while Megan Berghuis was on leave.

The Board noted:

- Completion of the State Library component of the City Library project, with remaining City Library works continuing;
- Attendance of 80k visitors during July 2026, representing a significant increase on the same period last year and resulting in review of some operational and building management arrangements;
- Practical completion of the Little Library project and commencement of technology installation works;
- Preparations for the Little Library opening event, with the Minister confirming attendance;
- Receipt of Visitor Experience Centre tender submissions and ongoing review of project costs, risks and value management opportunities;
- Completion of the strategic planning engagement phase, including stakeholder workshops, interviews and staff engagement activities;
- Preparation of a public discussion guide and community consultation process planned for later in August; and
- Preliminary discussions regarding City Library relocation celebration arrangements.

The Board welcomed Megan Berghuis back from leave and thanked Jo Bayly for acting as Director during her absence.

9. ADDITIONAL ITEMS FOR DECISION

10. ADDITIONAL ITEMS FOR NOTING

11. ANY OTHER BUSINESS

11.1. *Tram Stop Update

The Board received a verbal update regarding ongoing discussions with the Department for Infrastructure and Transport concerning tram stop announcements. Jo Bayly, Associate Director, advised a revised announcement was being tested for possible implementation. The Board noted progress and welcomed the Department's willingness to consider the request.

11.2. *Outcome of the Physical Library Materials Panel (Presenters: Hanlie Erasmus)

Hanlie Erasmus provided a verbal update regarding the outcome of the Physical Library Materials Supply Panel procurement process.

Motion:

Recommendation: The Libraries Board approves and endorses the Director writing to the Minister for Arts to seek financial authority under Treasurer's Instruction 8. 6 (2) to execute all contracts with the suppliers as recommended by the evaluation panel subject to Director approving and signing the Purchase Recommendation

Motion moved by Andrew Culley and motion seconded by Bridget Mather.
Carried.

12. DATE OF NEXT MEETING

The next Libraries Board meeting is scheduled for Monday 7 September 2026 at 10am in Meeting Room 2, State Library.

Meeting closed at 11.22am.

Chair:

Date: